



Londonderry School District
268C Mammoth Road
Londonderry, NH 03053

CONFIDENTIALITY REQUIREMENT

The undersigned employee/volunteer/substitute of the Londonderry School District hereby acknowledges that he or she has read and understands his or her obligations under the Londonderry School District's Student Records and Information Policy and Procedures (JRA and JRA-R). Specifically, all personally identifiable student information shall be kept confidential in accordance with the requirements of the Family Educational Privacy Act (FERPA). All personally identifiable student information obtained from student records, observations, student work product, or by any other means, shall only be shared with the eligible student, with the parent or legal guardian of the student, with other individuals with appropriate written authorization, with other school officials that have a legitimate educational interest in such information, or pursuant to a recognized exception under FERPA. If the undersigned employee/volunteer/substitute has any questions as to whether or not such information may be shared in accordance with this requirement, it is incumbent upon the employee/volunteer/ substitute to seek the assistance of his/her immediate supervisor. Violation of this Confidentiality Requirement may result in discipline and/or exclusion from continuing participation in volunteer activities. Such discipline may include, but not be limited to, termination.

Please print name: _____

Signature: _____ Date: _____

LONDONDERRY SCHOOL BOARD

Adopted: June 1, 2004

Amended: August 8, 2017