

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

5 A concurrent meeting of the School Administrative Unit No. 12 School Board and the Londonderry School District School Board was held on **Tuesday, August 29, 2017** at 7:00PM at the Londonderry Town Office, Moose Hill Conference Room, 268B Mammoth Road, Londonderry, NH. In attendance were School Board members: Ms. Ganem, Mrs. Hendricks, Mr. Lekas and Mr. Young. Also in attendance were Superintendent, Mr. Laliberte, Business Administrator, Mr. Curro and School Board Secretary, Lisa Muse.

1. **Call To Order:** The meeting was called to order at 7:00PM by Mr. Lekas.

2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Mr. Zappala.

15 3. **Questions, Announcements and Presentations:** Carolyn Garvey, 5 Angelo Lane: She has lived here since 2002 and she has a daughter who is a junior at the High School. She is a voter. She was prompted to come to the meeting after reading an article regarding the deficit with the lunch accounts. She read the editorial in the Londonderry Times and was troubled by the article. She understands the process for free and reduced. She suspects this town is still small enough where schools are familiar with families that might need assistance. She is upset there are parents who have the ability to pay and are not. She doesn't feel as a taxpayer she should be paying for them and she expects others to do the same.

25 Steve Young steps down because he didn't read the article.

Her impression from the article was that the resolution was to include strong wording in the handbook and that no policy was going to be established. Mr. Lekas said he wanted stronger words and asked Mr. Curro to bring this forward to the Board. Mrs. Garvey asked if that is something that will be presented publicly? Mr. Lekas said yes it would be once the wording is right and it will be on the agenda. Mrs. Garvey does not believe strong wording in a handbook is going to fix a problem that parents are abusing. She can think of small claims as an option and felt that this will get results. She doesn't believe a student should suffer the consequences of the parent's responsibility.

35 Mrs. Hendricks had a number of phone calls that expressed concern over this issue. She was glad we are looking into this and is troubled by the fact that she doesn't want to hold children hostage. She felt we need to have provisions to pursue parents that don't pay the bill and can afford to pay.

40 Mr. Lekas asked for the wording be brought up during the September 12th meeting. He would like to discuss all the options; strongly worded language and a policy.

45 **3.1 Principals' and Kindergarten Coordinator's Opening Day Reports:** The principals and kindergarten coordinator gave an update about how the first day went. Mrs. Breithaupt mentioned that the parents came in and at LEEP they had meet and greet. 276 students: 140 in the AM/ and 136 in the PM. Class size is around 20 in the AM and 17 in the PM. LEEP has 120 students. They strive for a 50/50 ratio with inclusion students. The numbers will increase as students turn 3. The custodians did a great job working around the ESY program. Thanked the bus company for their hard work. North School/Mr. Dutton: They are now a CPR safe school. The new math program "math in focus" is in all the schools grades 3-5. There are 467 students and 25 classrooms 92/1st grade, 101/2nd grade, 82/3rd grade, 95/4th grade, and 97/5th grade. Parent information nights are next week.

Matthew Thornton/Mrs. Putney: 540 students...106/1st grade,107/2nd grade ,97/3rd grade, 118/4th grade, and 112/5th grade. South School/Mrs. Boyd: 472 students The average class size is 19 in grade 1 20.5/grade 2, 20.5/grade 3, 20/grade 4 and 23.25/grade 5. There are 38 more first graders than last year. There are 115/1st graders in six classes.

5 Middle School/Mr. Zacchilli: He thanked the custodial staff for all their help in the summer. Busses arrived on time. Enrollment is 971 students: 300/6th grade, 339/7th grade, and 332/8th graders.

10 High School/Mr. Parent: He mentioned that the building and grounds looked amazing. They added an outdoor classroom. 1500 students 403/seniors, 359/juniors, 362/sophomore, and 376 freshmen. September 15th is the first home football game. There are 273 members in band and color guard. September 14th is parent night and school picture day.

15 Tyler Cullen, student rep mentioned that the student council and class reps helped out at freshman orientation to make the students feel comfortable.

Mrs. Hendricks mentioned 25 new faculty and asked Mr. Laliberte to mention the mentoring program. Mr. Laliberte said we have a very good teacher induction that have four different meetings and each meeting is designed to orient them to a certain part to accommodate to life in Londonderry. 20 Administrators come in and join the discussion. They don't have one on one mentors, but work in groups.

Mary Wing Soares mentioned that at the Middle School, the veteran educators will recognize novice educators and they work together.

25 **3.2 Summary of Improvements Completed During the Summer Months – Chuck Zappala:** They had 39 work days to get projects done. Everything was cleaned, floors redone, paint, boilers, state inspection on elevators. The High School roof replacement is still ongoing. They accomplished paving, card access, security system upgrades, new lights, gym floor, and plumbing repairs. At the Middle School, carpet, renovations, the gym floor was refinished and brought right down 30 to the wood. At Matthew Thornton, work was done on the emergency generator, carpet replacement, bathroom and asbestos testing. North School had paving, carpets, and the asbestos abatement. North School is asbestos free. South School got a new telephone system, plumbing upgrades, welding, and carpet replacement. Moose Hill got new telephones. The District Offices had some new building renovations and painting.

35 North School's flashing light was removed years ago and there has been action to try and get it reinstalled. Last week, the Department of Transportation gave permission to reinstall the flashing light at North School. There is a 2-3week delay because the factory is in Houston. Solar powered and the main company is in Houston.

40 Mrs. Hendricks asked what are the options to purchase elsewhere. Mr. Zappala thought that because one factory is closed down it will slow down production elsewhere.

45 Mrs. Hendricks mentioned that all the buildings look great. She was distressed the library is now in the hallway. She felt this is unacceptable. She doesn't remember discussing this and wants options for a library for Moose Hill. She felt reading is the foundation and having students fall in love with books benefits the students.

4. **Consent Agenda:** *Mrs. Hendricks made a motion to accept the Consent Agenda. Ms. Ganem seconded the motion. The motion passed by a vote of 4-0-0.*

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| 4.1 | Resignation(s): | Marie Neveu | SPED Assistant | High School | |
| | | Ann Marie Rolling | Dining Services | Middle School | |
| | | Kellsey Sassak | SPED Assistant | South School | |
| | | Paulo Tavares | Custodian | High School | |
| 4.2 | Minutes: | August 8, 2017 | | | |
| 4.3 | Meetings: | September 12, 2017 | Regular Meeting | 7:00PM | Town Offices |
| | | September 26, 2017 | Regular Meeting | 7:00PM | Town Offices |
| | | October 10, 2017 | Regular Meeting | 7:00PM | Town Offices |
| | | October 24, 2017 | Regular Meeting | 7:00PM | Town Offices |

5. **Committee Reports**

5.1 **Student Council – Tyler Cullen:** Thanked the administration for the school day running smoothly.

5.2 **Teacher Liaison – Mary Wing Soares:** The middle school teachers had a great time creating our “Rocks of Kindness” at the end of the staff meeting during our teacher workshop days. We are looking forward to the activities this initiative will inspire throughout the year. We also had CPR and First Aid training recertification training, workshops on Google Classroom and other Google tools we will be using this year as well as time to organize our classrooms for the incoming learners. Ms. Sullivan would like to add that this year’s freshman orientation was a success. The class of 2021 entered with style and grace and the spirit this class shows in unreal. The class president is Maddie Walden and she started the day with an amazing and inspiring speech to her classmates. LHS is looking forward to a great four years with the class of 2021.

5.3 **School Board Liaison Reports:** Mr. Young mentioned that the CIP Committee met and went through the committee scores. Number one item to be presented on the ballot next year is the communication item to improve communication. The fire department presented and it involved the police and public works and that was a \$3.7 million item. The next year following has two items competing: one is central fire station and the district office both for about the same amount of money. He mentioned that when they compete they tend to fail. For the future years, the auditorium was placed in 2024, a repair of existing facilities equipment bond for the aging school of \$12 million was 2022 and 2023 new elementary school. This will be presented to the Planning Board. The scoring is rigid and they go through the details if needed or not and the Board felt the new school is dependent upon the students and the sudden influx it will need to be reassessed. During the school tours, he saw every school and mentioned the Middle School wins the shiny floor award in the gym and hallway.

6. **Deliberations**

6.1 **To see what action(s) the Board will take regarding approval of the IDEA Grant:** Mrs. Carpinone discussed the federal grant money for students with disability. The Department of Education notified us that our allocation of federal IDEA, Part B fund for the 2017-2018 school year is \$1,069,713.24. That is an increase of \$27, 827.53 from FY17. These funds will be used to cover school district employee salaries. The Preschool grant is \$15,999.05. This goes directly into our staffing.

Ms. Ganem made motion to accept the federal IDEA grant of \$1,069,713.24. Mr. Young seconded the motion. The motion passed by a vote of 4-0-0.

Mr. Young made a motion to accept the federal IDEA preschool funds of \$15,999.05. Mrs. Hendricks seconded the motion. The motion passed by a vote of 4-0-0.

6.2 To see what action(s) the Board will take regarding the third reading of the following policies:

6.2.1 Amending: Policy JHCD Administering Medications to Students

6.2.2 New: Policy JHCD-E Parental Permission for Over the Counter Medications

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Mrs. Carpinone mentioned there have been no changes since last discussion.

Mr. Young made a motion to accept the third reading to adopt Policy JHCD Administering Medications to Students. Mrs. Hendricks seconded the motion. The motion passed by a vote of 4-0-0.

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Ms. Ganem made a motion to accept the new policy JHCD-E Parental Permission for Over the Counter Medications. Mrs. Hendricks seconded the motion. The motion passed by a vote of 4-0-0.

7. **Superintendent's Report**

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7.1 **Update on Student Enrollments:** Mr. Laliberte mentioned that they are watching carefully the need for an elementary school going forward. As of 3:00PM, the enrollment was 4498 by 3:30PM it was 4495. It fluctuates minute to minute. They are trying to put systems in place to offer more accurate information. We have 4495 students district wide and we have 35 more appointments. There are no more than four in one grade level. Parents are still coming in today to register and start today and we ask for a couple days to make sure the students feel welcome. We have been very rigorous in the way we administer residency requirements. The legal definition is where you sleep during the school days. We watch the class sizes very closely and will give updates on a daily basis. The average class size is 20 grade 1-5, and couple in the 23 range for grade 4 and 5. Right now, Mr. Laliberte felt that we are appropriately staffed. The October count is the official count that goes to the state.

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Tyler Cullen asked how the medical forms just implemented will go home. Mrs. Carpinone mentioned that these will be put up on the website and will let the nurses know that the policy was adopted and get those forms homes.

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8. **Non-Public Session:** Non-Public Session requested under RSA 91-A:3, Section II (b) and (c). Please see attached Confidential Memorandum. *Ms. Ganem made a motion to enter Non-Public Session requested under RSA 91-A:3, Section II (b) and (c). Mrs. Hendricks seconded the motion. The motion passed by a roll call vote.*

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9. **Adjournment:**

The meeting was adjourned at 7:59PM.

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Respectfully submitted,

Lisa Muse
School Board Secretary

Londonderry School Board
Non-Public Minutes
Tuesday, August 29, 2017

PRESENT: Board Members: Ms. Ganem, Mrs. Hendricks, Mr. Lekas and Mr. Young
Superintendent of Schools: Mr. Laliberte
Assistant Superintendent: Mr. Black
5 Director of Business Administration: Mr. Curro
Director of Human Resources: Mrs. Swenson

10 Ms. Ganem moved, seconded by Mrs. Hendricks and passed unanimously (4-0) to enter non-
public session under RSA 91-A:3, Section II (b) and (c) at 8:00PM

Mr. Young moved, seconded by Mrs. Hendricks and passed unanimously (4-0) to approve
administration's recommendations for six teachers

15 Mrs. Hendricks moved, seconded by Ms. Ganem and passed unanimously (4-0) to approve
administration's recommendations for hourly staff nominations

20 Ms. Ganem moved, seconded by Mrs. Hendricks and passed unanimously (4-0) to approve
administration's recommendations for Destination Imagination nominations

Ms. Ganem moved, seconded by Mrs. Hendricks and passed unanimously (4-0) to approve
administration's recommendation for a foreign exchange student

25 Discussions on a personnel issue and a transportation issue

Mrs. Hendricks moved, seconded by Ms. Ganem and passed unanimously (4-0) to exit non-
public session at 8:28PM

30 Mrs. Hendricks moved, seconded by Ms. Ganem and passed unanimously (4-0) to adjourn public
session at 8:29PM

Respectfully submitted,

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Scott A. Laliberte
Superintendent of Schools