

**SCHOOL ADMINISTRATIVE UNIT NO. 12**  
**Office of the Superintendent of Schools**  
**Londonderry, New Hampshire 03053**

5 A concurrent meeting of the School Administrative Unit No. 12 School Board and the Londonderry  
School District School Board will be held on **Tuesday, February 21, 2017** at 7:00PM at the  
Londonderry Town Office, Moose Hill Conference Room, 268B Mammoth Road, Londonderry, NH. In  
attendance were School Board members: Ms. Ganem, Mrs. Hendricks, Mr. Lekas, Mrs. Reilly and Mr.  
Young. Also in attendance were Superintendent, Mr. Greenberg, Business Administrator, Mr. Curro and  
10 School Board Secretary, Lisa Muse.

1. **Call To Order:** The meeting was called to order at 6:59PM by Mrs. Hendricks.

2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Mrs. Carpinone

15 Mrs. Hendricks mentioned that the conduct reports are being moved up to occur after the committee  
reports.

3. **Questions, Announcements and Presentations:**

20 **3.1 E.S.O.L. PowerPoint Presentation – Kim Carpinone, Maribeth Wilkerson, Christa  
Jeck, and Josie Letendre:** ESOL stands for English for Speakers of Other Languages. Federally  
mandated under Title III and is being amended and as of July, 2017 the changes go into effect.  
Presently, there are 24 English learners in Londonderry that speak nine different languages. The number  
is constantly changing and this week is actually getting higher. Londonderry is considered a low  
25 incidence school district based on population. The teachers provide direct instruction to the students  
both in and out of the classroom. They consult and collaborate with regular education teacher staff. The  
teachers have awareness of all curriculum areas. They provide case management and they are the go to  
person for ELs. These teachers also provide progress monitoring, family liaison and advocate with the  
teachers. Mrs. Carpinone went over the goals of the program which provide ESOL instruction of  
30 sufficient intensity that English learners can successfully access the general curriculum. Ms. Wilkerson  
explained that the teachers really focus on the academic language and that can take 5-7 years. Ms. Jeck  
continued to explain the English Proficiency and explained that ESOL continues after high school  
graduation with programs available to them at colleges. Ms. Letendre explained how the access scoring  
35 takes place. Mrs. Carpinone explained what monitor status means. Mrs. Reilly thanked the group for  
coming back and said it is nice to put faces to the program. She asked if three staff members are enough  
to handle the students we have. Ms. Jeck spends a lot of time modifying assignments on the materials  
they are going to work on for the week. Ms. Wilkerson said at the younger levels it's a lot of repetitive  
work, but the older they are you spend a lot of time filling in information that is missing from their  
curriculum. They are grouped to their age related peers. Mrs. Hendricks asks if we can advance the  
40 ESOL student if they are not proficient in reading and writing. Mrs. Carpinone said the standards of the  
Access test are completely different. Mrs. Carpinone said we cannot hold back an ESOL student and  
they are being advanced based on individual growth. Mrs. Hendricks asked if we have ESOL students  
leaving Londonderry not being totally proficient in reading and writing in English then how do these  
students take PSATs if they are not proficient in English? Mrs. Carpinone said the college they are  
45 attending might not put that much weight in those results or require these tests. Ms. Wilkerson said the  
students all take the PSAT or SAT and they may not perform, but they are succeeding. Mrs. Hendricks  
would like to see data on this. Mr. Laliberte said we can access that information. Ms. Wilkerson said  
that also depended on when they arrive in Londonderry. There is a transition and its challenging for  
these students. Ms. Ganem asked if we have a big group from one place. Mrs. Carpinone said we have  
50 a wide range of students which makes it hard to group them.

**3.2 Graduation/Dropout Rate 2015-2016:** Mrs. Hendricks mentioned the dropout rate is zero. Mr. Greenberg said the State always publishes from the previous year. 94% went onto two or four year colleges. Mr. Greenberg felt this is a result of a number of years of services and programs provided. Mr. Greenberg went over the dropout rates from previous years. He also saw a big difference in the dropout rate once Adult Ed/Alternative Ed programs were introduced. These programs have helped students who were having a hard time in a regular classroom setting. This has been a major plus and they have seen a significant amount of students graduate from these programs. Co-curricular and extra-curricular activities also play a big part in helping to keep students in school. He felt they provide a stimulus to stay in school and provide skills for down the road. Mrs. Hendricks asked for the cost of adult ed. Mr. Parent replied that the cost is \$125. There are three different sessions offered.

Mrs. Reilly mentioned that Mrs. Hendricks was voted in as a member of the New Hampshire School Board Association back in January. The area she would like to work on is the legislative areas which will be a big help.

Mrs. Reilly thanked Mr. Lekas and Mrs. Hendricks for stepping up and running again for the School Board. Mrs. Reilly will not be running again next year and she looks forward to more volunteers from the community to step up.

**4. Consent Agenda: Mrs. Reilly made a motion to accept the consent agenda. Ms. Ganem seconded the motion. Motion passed 5-0-0.**

**4.1 Retirement(s):**

<b>Claudia Bailey</b>	<b>Teacher</b>	<b>Middle School</b>
<b>Paula Chessin</b>	<b>Library Media Specialist</b>	<b>Middle School</b>
<b>Donna Dyer</b>	<b>Assistant Principal</b>	<b>Middle School</b>
<b>Kristine Holleran</b>	<b>Teacher</b>	<b>High School</b>
<b>Naomi Johnson</b>	<b>Teacher</b>	<b>High School</b>
<b>Jean Sand</b>	<b>Library Media Specialist</b>	<b>Matthew Thornton</b>

**4.2 Resignations(s):**

<b>William Burke</b>	<b>In-School Suspension Monitor</b>	<b>Middle School</b>
<b>John Howley, Jr.</b>	<b>SPED Assistant</b>	<b>Middle School</b>
<b>Joscelyn Ogiba</b>	<b>Nurse</b>	<b>North School</b>
<b>Michelle Thomas</b>	<b>SPED Assistant</b>	<b>High School</b>

**4.3 Minutes: January 12 and 17, 2017  
February 10, 2017**

**4.4 Meetings:**

<b>March 9, 2017</b>	<b>Non-Public Session</b>	<b>7:00PM</b>	<b>School Board Room</b>
<b>March 14, 2017</b>	<b>Election Day</b>	<b>7:00AM-8:00PM</b>	<b>LHS Gym</b>
<b>March 21, 2017</b>	<b>School Board</b>	<b>7:00PM</b>	<b>Town Offices</b>
	<b>Reorganization</b>		

**5. Committee Reports**

**5.1 Student Council – Carolyn Hill:** On February 4th, the Penguin Plunge fundraiser raised a total of \$6,835. Plungers dived into the freezing ocean at 11:30 am. The community service club is currently collecting items to be used in making “Chemo Bags” which will be given to people undergoing chemotherapy treatments at Dana Farber. Items such as fuzzy socks in bright fun patterns, ginger pops, blankets, and personal notes are needed. Mr. LHS signups start tomorrow in the main office, and the event will be held in April.

**5.2 Teacher Liaison – Mary Wing Soares:** Kim Mitzel shared that Linda Boyd, Chelsea Hunnewell, Deb Setterlund and Jeff Nickerson are about to be replaced! Winners of the annual South School Talent Show, which will be held tomorrow, will assume their jobs for half of the day on Friday! She would love to invite you to come watch the show which is presented by the SS Student Council at 1:30 PM. Marcia Connors from South School wrote that elementary ART teachers will be hosting an Open House at the Leach Library on March 7 from 6-7 p.m. to celebrate National Youth Art Month. There will be approximately 20 students from the 3 elementary school who will have artwork on display in the Children's Room from March 7-31. Also in March, there will be additional student artwork on display at both the School District Office and at the Town Offices. How wonderful to celebrate our learner's talent. The Elementary schools are close to presenting their theatrical offerings. The Wizard of Oz, Honk Jr. and Aladdin are the shows to be presented at Matthew Thornton, North and South Schools, respectively. They will be presented at the end of March. **LMS:** Annie Collacchi shared that LMS celebrated Spirit Week during the week of 2/13 and didn't let their spirit be dampened by snow day on Monday and a delay on Thursday! The spirit days centered around a clothing theme each day, there were special lunches in the cafeteria, and special after school activities. The week ended with Team Spirit Day on Friday with each of our learners wearing their team t-shirts and participating in assemblies throughout the day which included team competitions in the gym. The Wellness committee would like to thank the administration for their cooperation during the week and all the teachers for collecting cans, tallying spirit participation and joining in the fun of the assemblies on Friday. Additionally, we would like to thank Dan Lekas for once again donating his time to the school as our DJ for the spirit day assembly. Today over 1200 non-perishable items were donated to St. Jude's food pantry. Also, today, 2/21st Fidelity Investments hosted a STEM event for girls. They had popcorn, games, and the young learners learned about careers in technology as inspiring young women share their experiences. On Friday, February 24th Kevin Skarupa from WMUR will be visiting with our 8th graders from 9:30-10:30 am in the cafeteria to discuss weather. The Middle and High School Staff is looking forward to their Professional development day which is titled "POP Meaningful Technology into Your Instruction". The menu of options available for the staff who will take on the role of learners, is diverse and topical, given the technology integration in our schools. We appreciate the time the district is giving us for this important professional development.

**5.3 School Board Liaison Reports: NONE**

**7.2 High School Discipline Report – Katie Sullivan:** Miss. Sullivan went over the Fall semester report. 90% of the students at LHS did not have a disciplinary incident during semester one. Frequent fliers dropped from 21 to 13. Ms. Ganem discussed the drug possession numbers going down but behavior in café has gone up. Ms. Ganem asked why aren't we using community service. She said we do utilize it, but it is not reported. Saturday suspension is community service based. Mr. Lekas mentioned that cutting class numbers went up and wondered if there was any particular reason. Miss Sullivan mentioned that 25 are from the same person along with leaving school grounds. Mr. Young asked Miss Sullivan what is the biggest issue she has had to deal with since last time? Mr. Greenberg and Miss Sullivan said we are seeing an increase in home stressors that are having an impact at school. It can vary from divorce, death in family, etc. and some issues involve drugs and alcohol. Miss Sullivan mentioned they have a great relationship with the police department and meet regularly with them. The School Resource Officer offers great support and helps out with the situations and talking with the parents. There is a five-day suspension if you are involved in a fight.

**7.3 Middle School Discipline Report – Donna Dyer:** Mrs. Dyer stated that 89% of students did not have a disciplinary incident. 4 frequent fliers who were responsible for 19% of the discipline. 232 merits. They are working on developing better relationships with the students and Digital citizenship. They are also considering implementing an incoming 6th grade transition program. Parent coffees are still being held. Spirit week was a huge success. Mrs. Hendricks asked about the

bullying at the Middle School. Mrs. Dyer said 80-90% is through social media. The Guidance Office is pulling in speakers to also help parents. Mrs. Dyer went over the demerit and merit system.

## 6. Deliberations

5       **6.1 To see what action(s) the Board will take regarding a proposed calendar for the 2017-2018 school year:** Mrs. Reilly found it confusing how the last day of school is depicted vs if we used ten snow days. Mr. Laliberte said we will see how other schools do it and will definitely change it. She asked about the day before Thanksgiving and if it is contractual. Mr. Laliberte said we need 80% of students to be there to count as a day. Minimum participation is being met on the Tuesday before  
10 Thanksgiving. Mrs. Reilly mentioned she would like for it to be considered as an early release day for staff and students. Mrs. Reilly asked about why we have to start before Labor Day. Mr. Laliberte mentioned it allows students to get some routines in place and they are having the four-day weekend again after the start of school. Mrs. Reilly asked if parent conference days are ever going to go away. Mr. Laliberte said it can be brought up again next year. Mr. Greenberg mentioned that the March  
15 conferences are for elementary and it's a staff development day for teachers. ***Mr. Lekas made a motion to accept the proposed calendar for the 2017-2018 school year as written. Mrs. Reilly seconded the motion. The motion passed by a 5-0-0 vote.***

20       **6.2 To see what action(s) the Board will take regarding withdrawal of funds from the Maintenance Trust:** Mr. Curro mentioned that we have a larger than normal unused balance mainly because the High School/Middle School bathroom project which was going to be funded, but we ran into asbestos so that is on hold. ***Mrs. Reilly made a motion that the Board authorizes the withdrawal of funds of \$300,375.49 from the Maintenance Trust Fund. Ms. Ganem seconded the motion. Motion passed 5-0-0.***

25       **6.3 To see what action(s) the Board will take regarding withdrawal of funds from the Capital Equipment Reserve:** Mr. Curro mentioned that this was a special article on the warrant last year. Items were identified through the budget process and they are just looking for reimbursement. ***Mrs. Reilly made a motion for the Board to approve the withdrawal of funds of \$91,992.54 from the Capital Equipment Reserve. Ms. Ganem seconded the motion. The motion passed 5-0-0.***  
30 Mr. Curro mentioned that the impact fees will be discussed in June. He doesn't think there is any pressure to bring back the impact fees. There is a balance of \$432.00. Mr. Young said there are a lot of houses being built with no impact fees because the governing body that takes care of that has made the selection not to assist the community in growing its capital investment in the schools. On another note, Mr. Curro said the Business Office and the HR department got a surprise audit from the NH Retirement Services. It's an audit to see how the systems are working and select various people and see if their  
35 salaries are in the right buckets. Audit complete and the District Office passed with flying colors. He gives kudos to Ann McAdam, Noraide Haney, Cindy McMahon and Lisa McKenney.

40       **6.4 To see what action(s) the Board will take regarding approval of the New Hampshire Association of Conservation Commissions (NHACC) Grant: Paul Dutton:** He mentioned that this is a joint effort between North School and the Londonderry Conservation Commission which was completed this past Fall. ***Mr. Lekas made a motion to accept the grant money of \$2,100.00. Ms. Ganem seconded the motion. The motion passed by a vote of 5-0-0.***

## 7. Superintendent's Report

45       **7.1 Curriculum Coordinating Council (C3) Update – Scott Laliberte:** Mr. Laliberte is looking at ways to increase participation and the meetings are organized around specific topics. Participation has increased, but always looking for more people to attend. The next meeting is March 8th and they will be discussing pupil services program updates. The meeting in May will be a year end wrap up. Meetings are at 4:00- 5:30 at the LHS media center.

February 21, 2017

**7.4 January Enrollment Report – Nate Greenberg:** We have a total of 4473 students which is up by almost 40 students from last year.

5 **8. Non-Public Session: Non-Public Session requested under RSA 91-A:3, Section II (b) and (c). Please see attached Confidential Memorandum. *Mr. Young made a motion to move into non-public session requested under RSA 91 A:3, Section II (b) and (c). Mrs. Reilly seconded the motion. The motion passed by roll call vote***

10 **9. Adjournment:**

The meeting was adjourned at 9:05PM

Respectfully submitted,

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Lisa Muse  
School Board Secretary

Londonderry School Board  
Non-Public Minutes  
Tuesday, February 21, 2017

PRESENT: Board Members: Mrs. Hendricks, Mrs. Reilly, Mr. Young, Mr. Lekas and  
Ms. Ganem  
5 Superintendent of Schools: Mr. Greenberg  
Assistant Superintendent: Mr. Laliberte  
Director of Business Administration: Mr. Curro  
Director of Human Resources: Mrs. Swenson

10 Mr. Young moved, seconded by Ms. Ganem and passed unanimously (5-0) to enter non-public session under RSA 91-A:3, Section II (b) and (c) at 9:07PM

Ms. Ganem moved, seconded by Mr. Lekas and passed unanimously (5-0) to approve  
administration's recommendations for teacher re-nominations

15 Mr. Young moved, seconded by Ms. Ganem and passed unanimously (5-0) to approve  
administration's recommendations for Allied Health re-nominations

20 Mr. Lekas moved, seconded by Ms. Ganem and passed unanimously (5-0) to approve  
administration's recommendations for co-curricular coaching nominations for spring sports

Mr. Lekas moved, seconded by Mr. Young and passed unanimously (5-0) to approve  
administration's recommendations for two special education assistants

25 Mr. Laliberte, Mr. Curro and Mrs. Swenson exited the meeting at 9:17PM

Discussion on a personnel issue

30 Mr. Lekas moved, seconded by Mrs. Reilly and passed unanimously (5-0) to exit non-public session at 9:27PM.

Mr. Lekas moved, seconded by Ms. Ganem and passed unanimously (5-0) to adjourn public session at 9:28PM.

35 Respectfully submitted,

40 Nathan S. Greenberg  
Superintendent of Schools