

**SCHOOL ADMINISTRATIVE UNIT NO. 12**  
**Office of the Superintendent of Schools**  
**Londonderry, New Hampshire 03053**

5 A concurrent meeting of the School Administrative Unit No. 12 School Board and the Londonderry  
School District School Board was held on **Tuesday, May 16, 2017** at 7:00PM at the Londonderry Town  
Office, Moose Hill Conference Room, 268B Mammoth Road, Londonderry, NH. In attendance were  
School Board Members: Ms. Ganem, Mrs. Hendricks, Mr. Lekas and Mr. Young. Also in attendance  
were Assistant Superintendent, Mr. Laliberte, Business Administrator, Mr. Curro and School Board  
10 Secretary, Lisa Muse.

1. **Call To Order:** The meeting was called to order at 7:00PM by Mr. Lekas.

2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Carolyn Hill and Tyler Cullen.

15 3. **Open Public Hearing on Ratification of the School District Meeting:** Mr. Curro discussed  
that back in March there were snow days that caused the official election to be postponed and there was  
some confusion from Concord whether this was legal. The issue is for the State Bond Council that  
ratifies bonds. We are doing this tonight to be consistent with everybody else. We had contracts so we  
20 have long term appropriations. Mr. Lekas read the resolution prepared by Attorney Graham.

*Mr. Young made a motion to open the public hearing on ratification pursuant to Chapter 20, House  
Bill 329 of the 2017 School District Board Meeting. Mrs. Hendricks seconded the motion. The  
motion passed by a 4-0-0 vote.*

25 3.1 **Public Hearing on Ratification of the School District Meeting:** Mr. Lekas read the  
Resolution of the Londonderry School Board. There are no questions or comments. He mentioned that  
Mrs. Hendricks will be leaving the meeting at 8:00PM.

30 4.1 **To see what action(s) the Board will take regarding ratification of the votes taken at  
the School District Meeting:** Mrs. Hendricks made a motion to accept the resolution. Ms. Ganem  
seconded the motion. The motion passed by a 4-0-0 vote.

35 4. **Adjourn Public Hearing on Ratification of the School District Meeting:** *Mr. Young made a  
motion to come out of the public hearing. Mrs. Hendricks seconded the motion. The motion passed  
by a 4-0-0 vote.*

5. **Questions, Announcements and Presentations**

40 5.1 **LMS Creative Computing and Media-Above and Beyond Presentation – Rich  
Zacchilli, Carolyn Roy and students: Sam Brown, Maddy Walden, Isabella McCutcheon, Hannah  
Ellis, Hannah McLinn, Delaney Kearns and Emma Donnelly:** Mr. Zacchilli introduced the group  
and discussed the class. This has been expanded outside of the regular classroom setting. Gives credit  
to Mrs. Roy and Mrs. Collacchi. They explained that this class is an elective and students choose  
between this and woodworking. There are a lot of skill building activities and projects. The goal is to  
45 introduce skills that students can use on day to day and interact outside of the school. The assignments  
are a great opportunity to experience the real world. They discussed the Field Assignments,

Participants, Video Team Field Assignments of 2016/17, and the Video Crew. The “What’s So Cool About Manufacturing” contest was discussed. We watch the video that allowed them to win the contest. This was a three-month project. Mr. Young asked Sam about the sports taping and working with the adults and the older children. They were uncomfortable at first, but they got more comfortable. Mr. Hendricks asked if this is a pilot program. Mr. Zacchilli said every year it evolves and every year we don’t know where it will take us. Mrs. Collacchi said it depends on who the students are in the classroom. Mrs. Roy said the program gives a lot of flexibility and they are always looking for new requests. There is on average 12-15 students per semester; it changes every 12 weeks. Mr. Young mentioned how outstanding the video was and congratulated the girls on a job well done and discussed the importance of STEM.

**5.2 Recognition of Loyalty Day/Scholastic Awards Recipients – Scott Laliberte and recipients: Susan Parece, Suzan Rowe, Steve Juster and student: Ethan Labbe – Patriots Pen recipient:** Mr. Laliberte attended the Loyalty Day Ceremony at the VFW Hudson Memorial Post. Four of our community members were recognized and three are present. Ethan Labbe from the Middle School was the first place winner in the essay contest and presented with a gift from Mr. Laliberte. Mr. Zacchilli mentioned the essay contest was not required and he chose to participate. Suzan Rowe is a nominated physical ed teacher. She is the driving force behind the Wellness Committee. Susan Parece: Mrs. Boyd mentioned she is a special ed assistant who works closely with teachers and she also started the Breakfast Club at South School. An Edible Arrangement was presented to both women.

**5.3 Report on Little Lancer Day – Jay Parent and Bonnie Breithaupt:** Mrs. Breithaupt thanked the High School for helping with Little Lancer Day. The students did a great job of executing activities. The students and staff had an excellent day. The Class of 2029 was welcomed to Lancer Nation. Mr. Parent thanked Katie Sullivan and Amity Small for helping with all the planning.

**5.4 Recognition of Carolyn Hill and Introduction of Tyler Cullen – Scott Laliberte:** Mr. Laliberte recognized the efforts of Carolyn Hill and thanked her for the service for speaking for the students and wished her the best. Carolyn is presented with a gift on behalf of the Board. He also welcomed Tyler Cullen who will have the job and mentioned he will be with us for the next year.

Mrs. Hendricks would like to discuss on a future agenda the data we have on the Math Program since we will have completed year number three. She would like to see data and have discussion on how the program has shaped up to our expectations and how its supporting the math program for the high school.

Mr. Young asked Carolyn what she will be doing next year and she mentioned she will be president of the student council.

**6. Consent Agenda: Mrs. Hendricks made a motion to accept the Consent Agenda. Ms. Ganem seconded the motion. The motion passed by a 4-0-0 vote.**

**6.1 Retirement(s):**

<b>Catherine O’Brien</b>	<b>Speech/Language Pathologist</b>	<b>High School</b>
<b>Susan Bergeron</b>	<b>Teacher</b>	<b>High School</b>

**6.2 Resignations(s):**

<b>Deborah Boda</b>	<b>Dining Services</b>	<b>North School</b>
<b>Ann Gaffney</b>	<b>Teacher</b>	<b>Middle School</b>
<b>David Lecaroz</b>	<b>Building Maintenance</b>	<b>District Wide</b>
<b>Jane McKinney</b>	<b>School Psychologist</b>	<b>District Wide</b>

	<b>Kelsey Tsonas Shelley Vessels</b>	<b>Teacher Teacher</b>	<b>Moose Hill Middle School</b>
	<b>6.3 Minutes:</b>	<b>May 2, 2017</b>	
	<b>6.4 Meetings:</b>	<b>June 1, 2017</b>	<b>Adult Ed Graduation 6:30PM LHS Café</b>
5		<b>June 5, 2017</b>	<b>Senior Project Showcase 6:00PM LHS Café</b>
		<b>June 6, 2017</b>	<b>Regular Meeting 7:00PM Town Offices</b>
		<b>June 7, 2017</b>	<b>Retirement Celebration 4:00PM LHS Café</b>
		<b>June 8, 2017</b>	<b>Baccalaureate 7:00PM Capital Center for the Arts in Concord</b>
10		<b>June 9, 2017</b>	<b>High School Graduation 7:00PM Verizon Wireless Arena</b>
		<b>June 20, 2017</b>	<b>Regular Meeting 7:00PM Town Offices</b>

15 **7. Committee Reports**

17.1 **Student Council – Carolyn Hill:** On May 8, elections took place at the high school. The following Monday this week, the induction ceremony for the newly elected student council and class officers was held. This was a bittersweet event as the senior officers said their goodbyes and the new officers were sworn in. A few hours before, the Young People’s Concert took place in the high school’s gym. The symphonic band set up tables for children to explore different types of musical instruments and performed a selection of songs. The children took turns conducting the band and sat amongst the musicians. This past Saturday, the Special Olympics were held. There was a huge turnout of volunteers from various groups that helped run the events and serve lunch. Last Friday, our high school’s chapter of the National Honor Society inducted its new members. Senior members of the chapter were presented with their graduation stoles.

17.2 **Teacher Liaison – Mary Wing Soares: South School:** South School’s Annual Student Art Show is tomorrow night, Wednesday, May 17th from 6-8 p.m. All are invited to the event. Additionally, South School’s Artist-in-Residence Program with sculptor Mark Ragonese is in its second week, working with 3rd, 4th and 5th graders on wooden outdoor sculptures for the garden, Courtyard, and stage areas of the school. The projects are scheduled to be completed by the Carnival Night on May 25th for the community to view. Jodi Doran wrote that she is a nationally certified group fitness instructor, and she is running a fitness program on Wednesday mornings for the month of May. She’s had over 50 -learner- 1st - 5th grade -sign up! They’ve had a blast. She’s had two (2) parents and four (4) teachers volunteer to help her. Learners gave up morning recess AND got dropped off early to participate! Laura Lee wrote that the 4th and 5th grade KEY classes at South School held their first ever Showcase Event for classmates and the local retirement community. Students in those classes displayed their Greek Mythology and Images of Greatness, and the learners were responsible for answering questions and assisting others learn more about their person/character. It was a fun, engaging community event. With the success of the event they will definitely hold this event again next year!

**Matthew Thornton:** News from the Student Wellness Club via Erin Chinni and Meredith Jackes, the “Healthy Tigers,” at Matthew Thornton School reports that their very own nurse, Marilyn Sullivan, offered a free exercise class to members and friends of the Healthy Tigers on April 21st in the gym. This was part of their ongoing focus on the 5-2-1-0 message, including physical activity in daily healthy habits. Everyone had a great time in the “Fitness Friday” class and asked for more classes to be scheduled in the future! **Middle School :** The Recycling Club created paper hyacinth flower arrangements and donated them to the Dana Farber Cancer Center in Londonderry to brighten up their treatment room. Now the kids are working on recycled T-shirt dog toys to donate to the Manchester

Animal Shelter. Monica Keshigian, Donna Salviati, Brad Houston and Sara Johnson were proud and impressed with their learners this past Saturday in the various concerts that occurred in the Middle School gymnasium. This could not have been accomplished without the outstanding support of the custodians, educators, volunteers, and learners. The gymnasium was set up to allow more people in seats to the right of the band, with the chorus set up behind the band, taking up about half the floor of the gymnasium whereas in prior years the band and chorus were in their own space taking up nearly all the gymnasium floor. Additionally, the timing of the concerts was adjusted so as to allow more time in between them so the parking lot wouldn't be as congested. **High School:** Diane Weideman sent a note to recognize all the volunteers that helped out at the Special Olympics Regional Games on Saturday, May 13th. Every year they depend on the support of district staff and students to run this event and the district staff/students didn't disappoint! There were more than 125 student volunteers and about 75 adult volunteers. Nearly 300 athletes competed in track and field events. Thank you to everyone for their continued support!

**7.3 School Board Liaison Reports:** Mr. Young attended the Young Peoples concert at the High School. This concert gave the young people aged six, seven and eight a chance to conduct the band and then sit with the instruments.

Nancy Hendricks left the meeting at 8:00PM

Mr. Curro announced that he and Mr. Parent met Congresswoman Carol Shea-Porter today and they visited the High School cafeteria. It was a brief meeting and she talked to the students about the new lunch program.

## **8. Superintendent's Report**

**8.1 Dining Services Report – Peter Curro and Amanda Venezia:** Mrs. Venezia mentioned that Dining Services is now on Instagram and Twitter. She went over the income statement as of 4/30/17 discussing the revenue and expenditures. She attributed the lost revenue due to the six snow days, but they will gain these back in June. The capital improvement is discussed FY18: delivery van, FY19: North School kitchen reconfiguration, FY20: New serving lines and upgrade seating at the Middle School. The new services offered are the teacher salad program with meal delivery at all district locations, credit card processing at the High School, focus on customer service, commitment to social media outreach, integration of dining into the school culture and field trip boxed lunches. Looking to FY18, they will look at lunch prices – no price increase is required or proposed. She discussed the new legislation for sodium, grains and milk. Mr. Young asked about the legislation clarification. He said we have to have a financial issue to make food taste better. Mrs. Venezia said there are some products that just don't work with whole grain. Mrs. Soares gave kudos to Mrs. Venezia on the improvements at the Middle School and the salad program

**8.2 Programming for LEEP Students at Moose Hill School – Kim Carpinone, Kim Speers and Bonnie Breithaupt:** Mrs. Carpinone mentioned that there is a growing enrollment at LEEP. She is requesting a .5 teacher and two 3 hour (6) assistant hours for the beginning of the school year 2017/18. This is a mandated program by the federal law IDEA and state law. The least restricted environment for 3 and 4 year olds is the continuum on the power point slide. We need to offer a regular early childhood setting with typical peers. If we offer an early childhood program at least 50% of the children in the program must be typical developing without an IEP. Because we have a rolling admission, so whenever they turn three, they need to be enrolled in school and not a lot are signing up for preschool in April/May and the State understands this. Currently in LEEP, we have two special ed

classrooms (predominately with autism and FRIENDS 1) and four early childhood classrooms. It is also mandated that we pick from two curriculum options and we picked creative curriculum and second steps to meet mandated social and emotional growth monitoring. The intensity of needs in increasing including the deaf and hard of hearing population, autism, medically involved and emotionally/behaviorally challenged. Mrs. Carpinone is proposing adding a half day early childhood classroom for August 2017. There may also be a need for an additional half of an early childhood classroom in December – January depending on new development. She showed a graph showing justification for the LEEP growth projection. The law has changed and we no longer find out about a child until they are approaching 2.5 years old. We reached out to the two agencies that feed our program in Londonderry to give us some idea of the numbers coming our way. The number currently entering the school district next year we have never put eyes on is 25 children. This does not include child check we have quarterly. These numbers do not include the growth in the north side of town. What we do know is that we are already at capacity and we are starting the school year with a minimum of ten additional special ed students and this requires an additional classroom to meet legally mandated LRE (and requires additional inclusionary student). The requested additional .5 FTE is also needed for incoming disposition meetings, observations and IEP development. We had 49 referrals and seven new registrations this year and only three were not eligible. There are four child checks scheduled annually and October is typically the largest. FRIENDS students are included in LEEP early childhood setting in the afternoon and take up two spots. We do not have any idea beyond 12/17 who our new incoming three year olds will be due to changes in federal law (FERPA). We anticipate several referrals June-August from ESS. We do not know the impact of the north side developments. Mrs. Carpinone continued with the cost: additional half day classroom is .5 FTE class teacher \$37,429, 6 hours of assistant time: \$14,878, classroom furniture, materials, supplies: \$5,000. Total projected cost is \$57,307

Costs if we do not add the classroom: minimum of .25 FTE teacher to support needs in private early childhood settings at \$18,714, transportation to private early childhood settings \$40,680, Additional SLP and OT contracted at minimum of \$125 an hour, prorated share of tuition to private early childhood setting – unknown, assistants for children in private early childhood settings – unknown, Loss of curriculum control (indicator 7)

Ms. Ganem asked how do we get the additional classrooms at Moose Hill - are we losing the library? Mr. Curro said they have had many discussions on Moose Hill space situation and most likely the room designated as the library will be used for other purposes and this is it. Ms. Ganem asked when are we out of room at Moose Hill? Mr. Curro said we are not too far off. Mr. Young clarified that we are talking about Londonderry students and not outside towns. Mrs. Carpinone said yes. Mr. Young asked about the child check and if this is under our control and what ages? Mrs. Carpinone said we screen them at 2.5-year-old to a five-year-old walking in. Mr. Young said it is good for us to promote child check and get people to come to child check even if they don't think it is necessary. The pediatricians make these referrals and they advertise monthly in local newspapers. Mr. Young suggested adding it to our social media. Mr. Lekas asked if we have a plan if we overgrow at Moose Hill? Mrs. Carpinone said if our numbers continue to grow this could affect kindergarten. Last year, we had a half kindergarten classroom and that will probably be a full kindergarten classroom at Moose Hill.

Mr. Young is comfortable with this because it is a legal obligation and felt we will have to do this. Mr. Young said Mrs. Carpinone could get going on it and present to the full Board down the road.

*Mr. Young made a motion to authorize a search for a .5 professional and a 6-hour assistant to the Moose Hill staff for the Londonderry Early Education Program. Ms. Ganem seconded the motion. The motion passed 3-0-0.*

5 Mrs. Carpinone thanked the Board for their support and will give updated numbers in the Fall. Mr. Young said he would like to have some private method to determine what percentage and what living types the students with special education live in. He would like Mr. Curro to go to others than the town for statistical numbers. His reason is for planning and statistical and for no other reason.

10 **8.3 April Enrollment Report – Nate Greenberg:** Mr. Laliberte mentioned we have 4424 students.

15 **9. Non-Public Session: Non-Public Session requested under RSA 91-A:3, Section II (b) and (c). Please see attached Confidential Memorandum. Mr. Young made a motion to go into Non-Public Session requested under RSA 91-A:3, Section II (b) and (c). Ms. Ganem seconded the motion. The motion passed by roll call vote.**

**10. Adjournment**

20 The meeting was adjourned at 8:40PM.

Respectfully submitted,

25 Lisa Muse  
School Board Secretary

Londonderry School Board  
Non-Public Minutes  
Tuesday, May 16, 2017

5 PRESENT: Board Members: Ms. Ganem, Mr. Lekas, and Mr. Young  
Assistant Superintendent: Mr. Laliberte  
Director of Business Administration: Mr. Curro  
Director of Human Resources: Mrs. Swenson

10 Mr. Young moved, seconded by Ms. Ganem and passed unanimously (3-0) to enter non-public session under RSA 91-A:3, Section II (b) and (c) at 8:44PM by a roll call vote

15 Mr. Young moved, seconded by Ms. Ganem and passed unanimously (3-0) to approve administration's recommendations for five teacher nominations

Ms. Ganem moved, seconded by Mr. Young and passed unanimously (3-0) to approve administration's recommendations for adult ed teacher nominations

20 Mr. Young moved, seconded by Ms. Ganem and passed unanimously (3-0) to approve administration's recommendations for coaching nominations

25 Mr. Young moved, seconded by Ms. Ganem and passed unanimously (3-0) to exit non-public session at 8:57PM

Ms. Ganem moved, seconded by Mr. Young and passed unanimously (3-0) to adjourn public session at 8:58PM

30 Respectfully submitted,

Nathan S. Greenberg  
Superintendent of Schools