

DISSEMINATION OF POLICIES

Policy books and CDs shall contain the date when they were last updated. The policy administrator shall maintain a master policy book into which shall be put all new and amended policies upon final adoption. All other policy books/CDs shall from time to time, but at least annually, be called in and updated using the master book.

A statement shall be placed at the front of each book clearly indicating District ownership.

A copy of the policy book shall be placed in the Londonderry Public Library

Copies of the manual on CDs shall be placed on the School District website and available in each school's main office and school library media center.

LONDONDERRY SCHOOL BOARD

Adopted: February 28, 1989

Amended: October 16, 2007