

THE SCHOOL BUILDING COMMITTEE

It is understood that the School Building Committee is charged with the following duties by the Londonderry School Board and that said Building Committee is advisory in nature and cannot legally commit the School Board or the School District to any contract or agreement, written or oral.

1. Review the educational specifications provided by the Superintendent of Schools. These specifications are to be used as a planning guide by the Building Committee.
2. The School Board is responsible for the selection of an architect. The Board may, at its discretion, request from the Building Committee recommendations on said architect.
3. The School Board is responsible for the selection of a Clerk of the Works. The Board may, at its discretion, request from the Building Committee recommendations on said Clerk of the Works.
4. Review methods of types of construction and recommend to the School Board the method they would suggest for construction of the particular building for which they are charged.
5. Recommend an architectural design to the School Board for their approval.
6. Review with the architect the necessary design documents for the bidding and construction of the school. Such documents are to be approved by the School Board prior to the bidding process.
7. Recommend to the School Board all such proposals as the committee shall deem necessary for the construction of said building.
8. Work with the architectural firm on the construction phase and recommend change orders for approval by the School Board based upon the Building Committee recommendations.
9. On the construction site, the Clerk of the Works is the authority in charge and any questions or concerns regarding contractors or construction should be directed through him.
10. The Chairman of the Building Committee shall report to the School Board, in person, at a regular school board meeting. The Superintendent of Schools shall communicate dates of meetings to the Chairman of the Building Committee.

(Also see BCFD)

LONDONDERRY SCHOOL BOARD

Adopted: February 28, 1989