

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

5 A concurrent meeting of the School Administrative Unit No. 12 School Board and the Londonderry School District School Board will be held on **Tuesday, July 14, 2015** at 7:00PM at the Londonderry Town Office, Moose Hill Conference Room, 268B Mammoth Road, Londonderry, NH. In attendance were School Board members: Mr. Laferriere, Mr. Lekas, and Mr. Young. Also in attendance were Superintendent, Nate Greenberg, Business Administrator, Peter Curro and School Board Secretary, Lisa Muse.

10 **1. Call To Order:** Mr. Young called the meeting to order at 7:00PM.

2. Pledge of Allegiance: Suzie Swenson led the Pledge of Allegiance.

15 **3. Questions, Announcements and Presentations:** Mr. Greenberg mentioned that on August 19th the Londonderry High School gym will host a major political event regarding education. The district was contacted by Harbinger Outreach who organizes large and high stake events. There are going to be two education summits: One in NH and Iowa. New Hampshire will feature the Republican presidential candidates. The event will run from 9:00AM-4:00PM. There will be about 150-200 local and national media. The individuals will be interviewed separately. Jeb Bush, Carly Fiorina, Bobby Jindal, and Scott Walker have confirmed and waiting for final confirmation from others. Londonderry was picked due to the reputation of the school district. This event will receive national recognition for our high school and for the community. The event will be by invitation only and will have between 300-500 people. Some Londonderry students will be allowed to follow the press and meet the candidates. Mr. Curro added that the cost of the event including utilities and custodians is covered by Harbinger Outreach. Mr. Laferriere asked about traffic and Mr. Greenberg mentioned that there will be a meeting with the police to talk about how that will be handled.

25 **4. Consent Agenda:** *Mr. Laferriere made the motion to accept the Consent Agenda. Mr. Lekas seconded the motion. Motion passed 3-0-0*

30 **4.1 Retirement(s):**

Sherill Manor	Teacher	High School
Elizabeth McGlynn-Pauley	SPED Assistant	Matthew Thornton

35 **4.2 Resignation(s):**

Melissa Nickerson	SPED Assistant	South School
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40 **4.3 Minutes: June 16, 2015**

4.4 Meetings:

August 4, 2015	Regular Meeting	7:00PM	Town Offices
August 19, 2015	Building Tours	6:00PM-6:30PM	North School
		6:45PM-7:15PM	Middle School
		7:30PM-8:00PM	Matthew Thornton
August 20, 2015	Building Tours	6:00PM-6:30PM	South School
		6:45PM-7:15PM	Moose Hill
		7:30PM-8:00PM	High School
August 25, 2015	Regular Meeting	7:00PM	Town Offices

5. **Committee Reports**

55 **5.1 Student Council – Olivia Caruso:** None

5.2 Teacher Liaison – Stella Skoropowski: None

5.3 School Board Liaison Reports: None

6. Deliberations

6.1 To see what action(s) the Board will take regarding an amendment to the Charter: Mr.

Curro said we are discussing this tonight because the law requires several state departments to sign off on the amendment before it goes to the voters. Mr. Curro mentioned that we need to move this along or it may not be ready to be placed on the warrant. This is to address the court order and to remove the quorum requirement from the charter next year. The amendment is to remove anything that relates to a quorum in the deliberative session. This is strictly to address the quorum. Mr. Young confirmed that we need to take action before the August 4th meeting. Mr. Young stated that we are looking to delete Section IV.C and delete the last sentence of Section VI.A.2. In section VII.B.1 delete: “regardless of whether a quorum of the meeting is present at the meeting”; and delete Section VII.B.2. Mr. Young mentioned that they will take action at the next meeting.

6.2 To see what action(s) the Board will take regarding the Rabbit Environmental Protected Easement M.O.U (Memorandum of Understanding). Mr. Curro said the district was approached by the State to establish a rabbit habitat in conjunction with the town. There is a small parcel that is owned by the town and a small parcel owned by the school district. This is located behind the High School and the Middle School in an area that we have really no use or plans for in regard to fields or events. There is a significant drop and that would require an enormous amount of fill. Attorney Graham has stated that it would be beneficial to take further action via a warrant article this coming March to identify this area. Since the identified area also includes a parcel owned by the Town, the Town Council will need to approve a separate MOU for the use of land within their identified parcel. Mr. Curro mentioned that Attorney Graham has worded it so we could vote tonight. Mike Manson from the State Fish and Game and Deb Lievens from the Londonderry Conservation Committee are present for any questions. Mr. Curro mentioned that if the Board approved the MOU tonight for the small area, Attorney Graham felt a more formal arrangement should go on the March ballot of 2016. Mr. Curro suggested a larger area for them because it acts as a big buffer between residential area and the schools. Mr. Curro pulled up a slide and explained that the MOU addresses the orange color on the map/slide. Mr. Young mentioned that it appears the majority is part of a PSNH easement. Mr. Lekas asked if there is a shortage of rabbits in town. Mr. Manson said it is the New England Cottontail they are creating this habitat for. Mr. Manson goes on to explain that there are a lot of species that rely on this habitat. He is excited for this location because of its proximity to the school and there may be the ability for the students to do some research down the road. Ms. Lievens said this rabbit needs a lot of cover and will make it much safer from species. Mr. Laferriere asked if they are cutting trees down and clearing and what will it look like. Mr. Manson said the trees will initially be removed to create dense shrubs. Mr. Manson said its positioning to the utility lines is not accidental and their hope is to combine the two parcels and make for one large habitat. Mr. Laferriere asked what type of diseases do these rabbits bring. Mr. Manson said this area is one of the last remaining locations for the rabbits’ existence. Mr. Laferriere asked if the predators are going to increase because we are increasing the rabbit population. Mr. Manson is not aware of any unique disease in rabbits. Mr. Laferriere asked about rabies and Mr. Manson said any mammal can carry rabies. Ms. Lievens said this will also increase the bird population. Mr. Manson said utility maintenance happens every five or six years and then their habitat is disturbed. Mr. Manson said the New England cottontail thrives better in a large patch. Mr. Young confirmed that there is no way for a student to walk to the school or could there be in the future in this area. Mr. Curro stated no because it is very wet and there are gas lines. Mr. Young asked that if this animal becomes endangered does it affect our students in any way. He wanted to make sure that Fish and Game cannot shut the district down if something like this occurs. Mr. Manson said that would be the environmental agency not them. Mr. Young wanted to make sure it doesn’t come back to hurt the school district. Mr. Manson said we can decide down the road that if we don’t want to participate and manage the habitat then we can pull out. Mr. Laferriere asked again if we are clear cutting. Ms. Lievens said it will be pretty flat and clear cut. She said the roots and the stump will remain and it will be shrub height. Mr. Manson said the more removed the better the regeneration and maximize the project. **Mr. Laferriere made the motion to support and accept the Rabbit Environmental Protected Easement MOU. Seconded by Mr. Lekas. Motion was denied by a vote of 1-2-0.** Mr. Curro asked what else does the Board needs from this group. Mr. Laferriere said he is not convinced that this is a real need at this time and wanted more information. Ms. Lievens said maybe they could all do a field trip. Mr. Laferriere said he knows exactly what that land offers and he is not convinced mowing it down for rabbits is right. Mr. Curro asked how do they proceed – should they come back or does the Board want more information. Mr. Laferriere said he wanted more information on predators, disease and where else this is being done and more accurate numbers. They will put it back on the agenda down the road once they have additional information.

6.3 To see what action(s) the Board will take regarding the first reading of the redrafting of the following policies: Mrs. Carpinone said last summer they started to look at policies that needed some changes. Many of them needed to be recoded and rescind the old ones but no policy change. The yellow packet contains the policies that were updated:

- 6.3.1 Policy EB – Safety Program: update
- 6.3.2 Policy IGBAAA-E – Specific Learning Disability Deliberation Form: Updated the LD form to be compliant with federal language
- 5 6.3.3 Policy JEC – Home Education Instruction: Updated the language to comply with RSA 193
- 6.3.4 Policy JFC – Student Conduct: Updated the language to include the schools
- 6.3.5 Policy JHCB – Immunizations of Students: Updated legal references
- 10 6.3.6 Policy JHCE/JLCCA – Student Guidelines and Procedures Concerning HIV/AIDS: We needed to add HIV to the title
- 6.3.7 Policy JHF – Abused or Neglected Children: Updated language
- 6.3.8 Policy JM – Student Awards and Scholarships: Code change
- 6.3.9 Policy JP – Joint Custody Policy: Updated language

Mr. Laferriere made a motion to accept the first readings of the redrafted policies listed above.

15 *Mr. Lekas seconded the motion. Motion passed 3-0-0*

6.4 To see what action(s) the Board will take regarding the first reading of the following new policies: (Green packet):

6.4.1 Policy EEA – Student Transportation Services: Mr. Curro mentioned that it was suggested by the State to update our policy. The new policy was easier to rescind the one on the books and rewrite a whole new policy. This new policy includes rules of transporting students, parent involvement and conduct of students on the bus. The only two changes to the rules are the maximum walking distance is .3 for elementary and .5 for Middle School and High School. Right now, we provide transportation as best we can on Class 6 roads. This policy would not allow the school district to provide student transportation on those roads or section of roads classified as class 6. Class 6 roads are not maintained by the town, plowed or graded. They are just gravel pathways wide enough for one vehicle to go one way. We have in the past provided transportation and in the winter we have had a problem with busses getting stuck. We cannot plow, salt or sand these roads. The town has to accept these Class 6 roads. Attorney Graham has suggested that we don't provide transportation on these sections, but Mr. Curro mentioned since there are families that live on these roads it becomes a liability. Mr. Curro mentioned that when a family purchases a house on these roads they are given a document that they understand that there are no town services. Mr. Laferriere asked if we have a bus that goes down Scobie Pond Road. Mr. Curro said we have a couple minibuses that we use for these roads, but we have had to pull them out before with a wrecker. This policy was reviewed by Attorney Graham. Mr. Young said this is a first reading.

6.4.2 Policy EEA-R – Student Transportation Services Regulations for Students Riding School Busses

6.4.3 Policy IJOC – School Volunteers: Updated School Volunteer under RSA:13-a, (recoded from IICC)

6.4.4 Policy IJOC-E – Volunteer Application Form Updated School Volunteer under RSA:13-a, (recoded from IICC):

6.4.5 Policy IJOC-E – Volunteer Agreement Form: Updated School Volunteer under RSA:13-a, (recoded from IICC):

6.4.6 Policy JI – Student Rights and Responsibilities; Updated language to include student is up to the age of 18 and changed coding and included Middle School.

6.4.7 Policy JIE – Pregnant, Parenting and Married Students; Recoded and added the word parenting

6.4.8 Policy JKA – Corporal Punishment: Updated to be consistent with RSA 189U (recoded from JGA)

6.4.9 Policy JKAA – Policy on the Use of Child Restraint and Seclusion: Updated to be consistent with RSA 189U (recoded from JGAA)

6.4.10 Policy JKAA-R – Procedures on the Use of Child Restraint and Seclusion;

6.4.11 Policy JLI – Safety Program; now matches policy EB

6.4.12 Policy KBA – Right to Know Procedures: Mr. Curro mentioned this is a new policy.

Many local governments are instituting this policy. This policy tells what the potential costs can be charged back to a resident for a right to know. This policy is not meant to discourage, but puts it in writing and makes it clear that the resident understands there will be a charge.

55 *Mr. Laferriere made a motion to accept the first reading of the new policies listed above. Mr. Lekas seconded the motion Motion passed 3-0-0.*

6.5 To see what action(s) the Board will take regarding the first reading to rescind the following policies: (Blue packet)

- 5 **6.5.1 Policy AFE (also IM) – Evaluation of Instructional Programs; (Listed here under both codes)**
- 6.5.2 Policy EEA – Assignment of Students to School Busses**
- 6.5.3 Policy EEACC (also JFCC) – Student Conduct on Busses**
- 6.5.4 Policy IGAD – Occupational Education: Adopted in the 70s and not updated**
- 10 **6.5.5 Policy IGAF – Physical Education: Outdated**
- 6.5.6 Policy IGBH – Alternative School Programs; Covered under different policy**
- 6.5.7 Policy IHB – Minimum Class Size; Optional and outdated**
- 6.5.8 Policy IHBA – Elementary Class Size: Optional and outdated**
- 6.5.9 Policy IHD – Student Schedules; Covered under graduation policy**
- 15 **6.5.10 Policy IHG – Independent Study: Required policy is covered under ELO policy**
- 6.5.11 Policy IICB – Community Resource Persons; Outdated; a 70s policy**
- 6.5.12 Policy IICC – School Volunteers; Recode**
- 6.5.13 Policy IICC-R – Important Regulations for Volunteers**
- 6.5.14 Policy IICC-A – Application for Volunteers Form**
- 6.5.15 Policy IICC-B – Application for Volunteers Form**
- 20 **6.5.16 Policy IK – Academic Achievement; Outdated and not required**
- 6.5.17 Policy IL – Testing Programs; Covered under ILBA; assessment policy**
- 6.5.18 Policy IM (also AFE) – Evaluation of Instructional Programs**
- 6.5.19 Policy INA – Teaching Methods: Outdated and optional**
- 25 **6.5.20 Policy INB – Teaching About Controversial Issues; Adopted in 1978 outdated and optional**
- 6.5.21 Policy INC – Controversial Speakers: Goes with INB**
- 6.5.22 Policy INC-R – Resource Persons Agreement: Outdated and optional**
- 6.5.23 Policy JA – Student Policies Goal; Outdated**
- 6.5.24 Policy JEDB – Student Dismissal Precautions: Covered under our attendance policy**
- 30 **6.5.25 Policy JF – Student Rights and Responsibilities**
- 6.5.26 Policy JFCC (also EEACC) – Bus Transportation-Student Conduct on Busses**
- 6.5.27 Policy JFD – Students of Legal Age; Covered under conduct policy**
- 6.5.28 Policy JFE/JFF – Pregnant and Married Students: Recoded**
- 35 **6.5.29 Policy JGA – Corporal Punishment: Recoded**
- 6.5.30 Policy JGAA – Use of Restraints: Recoded**
- 6.5.31 Policy JGAA-R – Restraint Policy Procedures**
- 6.5.32 Policy JGAA-E – Incident Report Form**
- 6.5.33 Policy JGAF – Junior High Physical Education Policy**
- 40 **6.5.34 Policy JHFE – Student Safety**

Mr. Laferriere made a motion to accept the first reading to rescind the policies listed above. Mr. Lekas seconded the motion. Motion passed 3-0-0.

7. Superintendent’s Report

45 **7.1 NEASC Report – Jay Parent, Kim Lindley-Soucy, Steve Juster:** Steve and Kim are chairs of this committee and provide leadership for our staff. There is a letter from the NEASC (New England Association of Schools and Colleges) which gives a broad view of the positive aspects of the school. We have received accreditation through 2020. Mr. Juster said the next step is a pre self-study that starts in 2017. We will put together smaller committees and look at the new standards that they will set up. There will be a visitation in the Spring of 50 2020. Mr. Parent will pick new chairs moving forward.

7.2 LHS Discipline Report – Katie Sullivan: 269 incidents which compares to 193 incidents last year for the same time frame. 90% of students did not have a disciplinary incident. Graduating class went out in style with 91% of LHS seniors went on to 2 or 4 year college. 196 of 388 seniors were NH scholars and 24 seniors are moving on to serve our country in the Armed Forces. The administration is working on how to balance 55 electronic devices in the school setting, cheating and plagiarism and keep the open door policy.

7.3 LMS Discipline Report – Donna Dyer; There was a total of 200 incidents which compares to 235 last year at the same time. LMS continues to work on cell phone use. The Middle School started to focus more

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on merits. Mr. Laliberte will be back to talk to students. As part of college and career ready, they try to keep kids in school and class. Mr. Lekas asked if there are ever alcohol related incidents and Mrs. Dyer said yes.

8. **Non-Public Session**

5 **Non-Public Session requested under RSA 91-A:3, Section II (b) and (c). Please see attached Confidential Memorandum. *Mr. Laferriere made the motion to move into non-public under RSA 91-A:3 section I (b) and (c). Mr. Lekas seconded the motion. Motion passed by roll call vote.***

9. **Adjournment**

10 Public meeting ended at 8:31PM

Respectfully submitted,

15 Lisa Muse
School Board Secretary

Londonderry School Board
Non-Public Minutes
Tuesday, July 14, 2015

PRESENT: Board Members: Mr. Young, Mr. Laferriere and Mr. Lekas
Superintendent of Schools: Mr. Greenberg
Assistant Superintendent: Mr. Laliberte
5 Director of Business Administration: Mr. Curro
Director of Human Resources: Mrs. Swenson

10 Entered non-public session under RSA 91-A:3, Section II (b) and (c) at 8:35PM.

Mr. Laferriere moved, seconded by Mr. Lekas and passed unanimously (3-0) to approve
administration's recommendation for an Assistant Principal.

15 Mr. Laferriere moved, seconded by Mr. Lekas and passed unanimously (3-0) to approve
administration's recommendation for SPED/LEEP teacher.

Mr. Laferriere moved, seconded by Mr. Lekas and passed unanimously (3-0) to approve
administration's recommendation for SPED teacher.

20 Mr. Laferriere moved, seconded by Mr. Lekas and passed unanimously (3-0) to approve
administration's recommendation for Elementary teacher.

Mr. Laferriere moved, seconded by Mr. Lekas and passed unanimously (3-0) to approve
administration's recommendation for Adult ED Fall Teacher List.

25 Mr. Laferriere moved, seconded by Mr. Lekas and passed unanimously (3-0) to approve
administrations recommendation for Support Staff monitor.

30 Mr. Laferriere moved, seconded by Mr. Lekas and passed unanimously (3-0) to approve
administrations recommendation for leave of absence.

Discussion of pending legal issue.

35 Mr. Laferriere moved, seconded by Mr. Lekas and passed unanimously (3-0) to exit non-public
session at 8:43 PM.

Mr. Laferriere moved, seconded by Mr. Lekas and passed unanimously (3-0) to adjourn public
session at 8:44PM.

40 Respectfully submitted,

45 Nathan S. Greenberg
Superintendent of Schools