

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

5 A concurrent meeting of the School Administrative Unit No. 12 School Board and the Londonderry
School District School Board was held on **Tuesday, August 7, 2018** at 7:00PM at the Londonderry
Town Office, Moose Hill Conference Room, 268B Mammoth Road, Londonderry, NH. In attendance
were School Board members: Ms. Ganem, Mrs. Hendricks, Mr. Lekas, Mr. Saucier and Mr. Young.
Also in attendance were Superintendent, Mr. Laliberte, Business Administrator, Mr. Curro and School
10 Board Secretary, Lisa Muse.

1. **Call To Order:** The meeting was called to order at 7:00PM by Ms. Ganem.

2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Lily Ciarametaro.

3. **Questions, Announcements and Presentations**

15 **3.1 Parent/Student Kindness Campaign Presentation:** Kristina Ciarametaro and her
daughter, Lily, 15 Preserve Drive: Lily is a fifth grader at Matthew Thornton and she is an I've Got
Your Back ambassador (IGYB) which is an anti-bullying and kindness movement. This campaign is
20 supported by Governor Chris Sununu and the NH Department of Education. The wristbands let kids
know she has their back. She wants parents to have open discussions with their children and explain
that kindness is a sign of strength. They explain that this was started by a Bedford, NH girl and it is a
donation foundation campaign and is student driven. The main focus to spread kindness and be the
voice for those that need one. Their hope is that the campaign opens discussions at home. The cost for
25 the bracelet is \$.25 per kid. It would cost about \$1055 to initiate this program at all schools. Mrs.
Ciarametaro is willing to work with the PTAs to see about funding. Corporations are providing some
funding. Mrs. Ciarametaro went over some bullying facts and talked about cyberbullying. She
discussed our present policy and made some suggestions since it hasn't been updated since 2010 and felt
it should be revised. She felt the consequences should be different based on the grade level and needs to
30 be updated. The Board thanked them for coming and suggested they go talk with the principals. Mrs.
Ciarametaro mentioned that funding is not set and they will talk to the PTAs and principals for any
ideas. They asked if it's a club who would be the advisor and the Board agreed that the PTAs could be
involved. Ms. Ganem mentioned that our policies are presently being looked at. Mr. Laliberte will
make sure all the principals are aware of this campaign and the conversations will happen and
35 everybody has the opportunity to participate.

3.2 Approved Public School Infrastructure Fund Announcement – Scott Laliberte: He
mentioned that we applied for a project through the Public School Infrastructure Funds and were
approved for the Exterior Warning notifications. We were wait listed for a second project and this was
also funded and that will be door lock improvements at the High School. This fund will cover 80% of
40 the projects costs, not to exceed \$48,000. These will be two significant security upgrades that will be
put into place.

4. **Consent Agenda:** *Mr. Lekas made a motion to accept the Consent Agenda. Mr. Saucier
seconded the motion. The motion passed by a 5-0 vote.*

45 **4.1 Retirement(s): Claudia Dunigan SPED Assistant South School**
4.2 Resignation(s): Fred Towne Custodian High School
4.3 Minutes: July 17, 2018
4.4 Meetings: August 21, 2018 Building Tours 6:00PM-6:30PM North School
6:45PM-7:15PM Middle School

August 23, 2018 Building Tours 7:30PM-8:00PM Matthew Thornton
6:00PM-6:30PM South School
6:45PM-7:15PM Moose Hill
7:30PM-8:00PM High School
August 28, 2018 Regular Meeting 7:00PM Town Offices

5 **5. Committee Reports**

- 5.1 Student Council – Derik Pignone: None
5.2 Teacher Liaison – Mary Wing Soares: None
10 5.3 School Board Liaison Reports: None

Mr. Clark asked about a tour of the new District Office. Mr. Laliberte mentioned we have been doing those on an ongoing basis all summer and anybody who wants to stop by is welcome.

15 **6. Deliberations**

6.1 To see what action(s) the Board will take regarding approval of the IDEA Grant:

Mrs. Carpinone asked for the annual approval for the IDEA Grant. This year they are expecting a \$14,487.50 increase that is the portion that funds special education for children from ages 6-12 and then for the preschool grant there is an increase of \$1,086.98. This money is all applied to salary for staff which is listed in the memo. The total for the IDEA grant is \$1,084,200.75. The preschool funds are \$17,086.03. *Mr. Young made a motion to accept the Federal IDEA, Part B funds for the 2018/2019 school year in the amount of \$1,084,200.75. Mrs. Hendricks seconded the motion. The motion passed by a vote of 5-0.*

25 **6.2 To see what action(s) the Board will take regarding the first reading of Policy DN Booster Club/PTO/PTA Policy: Peter Curro:** He announced that Old Home Days week is next week and the bus routes will be posted on August 13th. He explained that this policy is really to provide some guidance between the groups and the school district. The intent is not to discourage, but strengthen the relationships and to ensure the organizations are up to date on their administrative tasks. They need their own tax ID numbers and they provide guidance to their officers especially the treasurer. We haven't had any major issues. Mrs. Hendricks asked if the groups will have access to the resources for what they need and Mr. Curro said the District will help them with what we can to get up to speed. *Mr. Young made a motion to approve the first reading of the Booster Club PTO/PTA policy DN and move to the second reading, Mrs. Hendricks seconded the motion. The motion passed by a vote of 5-0*

35 **7. Superintendent's Report**

7.1 **Summer Enrollment Update - Scott Laliberte:** Mr. Laliberte mentioned that these numbers are as of August 3rd and these numbers change on a daily basis. These are active students in grade level by building. We may have children who have moved and not yet reported to us yet. We use this to look at patterns. The shaded section is as of August 3rd. The memo compares to last year and back to last Fall when they projected. The most surprising number is Moose Hill and kindergarten which is 227. We are nervous about North School which is up and over our projection. South School also continues to grow. We are finding the new enrollments have been dispersed among all the grade levels. We feel we have the staffing and our average class size is in a reasonable range and actually low right now at Moose Hill. The actual High School enrollment is up and the Middle School is where projected. We are ready to open and will continue to monitor on a daily basis. Mr. Young suggested the last column be renamed projected in Fall of 2017 for start of 2018.

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Mrs. Hendricks asked if there are any trends we are nervous about. Mr. Laliberte said not at this point, but this is a volatile 3-4 weeks. We are watching 5th grade at Matthew Thornton– that is in the 24 class size. Ms. Ganem asked community members to register sooner than later.

5 **8. Non-Public Session: Non-Public Session requested under RSA 91-A:3, Section II (b) and (c). *Mrs. Hendricks made a motion to move into non-public session requested under RSA 91-A:3, Section II (b) and (c). Mr. Lekas seconded the motion. The motion passed by roll call vote.***

10 **9. Adjournment:**

The meeting was adjourned at 7:50PM.

Respectfully submitted,

15 Lisa Muse
School Board Secretary

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Londonderry School Board
Non-Public Minutes
Tuesday, August 7, 2018

PRESENT: Board Members: Ms. Ganem, Mrs. Hendricks, Mr. Lekas, Mr. Saucier and Mr. Young
Superintendent of Schools: Mr. Laliberte
Assistant Superintendent: Mr. Black
5 Director of Business Administration: Mr. Curro
Director of Human Resources: Mrs. Swenson

10 Mrs. Hendricks moved, seconded by Mr. Black and passed unanimously (5-0) to enter non-
public session under RSA 91-A:3, Section II (b) and (c) at 7:51PM

15 Mr. Young moved, seconded by Mr. Lekas and passed unanimously (5-0) to approve
administration's recommendation for one administrator.

Mr. Young moved, seconded by Mrs. Hendricks and passed unanimously (5-0) to approve
administration's recommendation for salary for one administrator.

20 Mr. Black moved, seconded by Mrs. Hendricks and passed unanimously (5-0) to approve
administration's recommendations for six teachers.

25 Mrs. Hendricks moved, seconded by Mr. Lekas and passed unanimously (5-0) to approve
administration's recommendation for a teacher's contract release.

30 Mr. Young moved, seconded by Mrs. Hendricks and passed unanimously (5-0) to exit non-public
session at 8:09PM

35 Mr. Young moved, seconded by Mr. Black and passed unanimously (5-0) to adjourn public
session at 8:10PM

Respectfully submitted,

40 Scott A. Laliberte
Superintendent of Schools