

SCHOOL ADMINISTRATIVE UNIT NO. 12

Office of the Superintendent of Schools

Londonderry, New Hampshire 03053

5 A concurrent meeting of the School Administrative Unit No. 12 School Board and the Londonderry
School District School Board was held on **Tuesday, May 8, 2018** at 7:00PM at the Londonderry Town
Office, Moose Hill Conference Room, 268B Mammoth Road, Londonderry, NH. In attendance were
School Board members: Ms. Ganem, Mrs. Hendricks, Mr. Lekas, Mr. Saucier and Mr. Young. Also in
attendance were Superintendent, Mr. Laliberte, Business Administrator, Mr. Curro and School Board
10 Secretary, Lisa Muse.

1. **Non-Public Session**

2. **Call to Order:** The meeting was called to order at 7:00 by Ms. Ganem.

3. **Pledge of Allegiance:** The Pledge of Allegiance was led by Jeff Cieslikowski.

4. **Questions, Announcements and Presentations**

20 The School Board unanimously accepted Amity Small as the new Principal of Matthew
Thornton.

4.1 **LHS Senior Class Gift - Jay Parent:** Mr. Parent mentioned that the students are here
tonight to present the Senior Class Gift and we will deliberate at a future date. He introduced the Senior
Class Officers, Prom Committee and Rebecca Peabody and Erin Donovan as class advisors. He
mentioned that they have put a lot of work into this project and have met with sign companies. Before
25 the presentation, the students asked Mr. Laliberte to the prom as a chaperone. Jeff Cieslikowski
presented with a Power Point presentation and went over the status of the sign outside the high school.
The condition of the sign is that platform is falling apart and the sign itself is shading and peeling away.
The sign can presently display only one message at a time. During snowstorms it is very hard to change
the message and it takes over two hours to change. It takes about 400-600 hours of labor a year to
30 change. He discussed the neighboring schools and their digital signs and mentioned that the sign would
have conservative coloring and will not be flashing. The sign is not just for school events, but also for
the community while providing access to the Town for the school by building a connected community.
The sign can keep residents informed and provide public service announcements. It will be cloud based
and can be changed instantly from any device with internet access. It will eliminate the need for a staff
35 member to physically change the display and will recognize student achievements. They raised money
by holding bake sales, car washes, dunk tank and many more with this goal to give back to the
community. Jeff continued by discussing the class financials. They were able to offset the senior trip by
\$40 per student, bus transportation to the senior trip, offset the prom by \$35 per person and senior shirts
for 400 students. Each student present gave a reason on why they feel the sign is important. The
40 students mentioned that they contacted a sign company, but the estimate was very high. They reached
out to NH Signs for a new estimate. The group has now advised the Town Council and School Board
and would like to announce the gift at graduation, June 15, 2018 if possible. The overall cost is \$20,000.
They have raised \$15,000 and Building and Grounds will contribute \$3,000. They will save money by
Grounds demolishing and removing the sign. The LED lights that are currently in the sign will be
45 refurbished to the new sign.

Mr. Lekas thanked them and the education process that is involved with this is a great lesson.
Mr. Young went over the history from a 1991 selectmen's meeting where they were discussing a
business that came into town and they wanted a lighted sign/electronic sign and his company deals with
signage he came to the meeting. They did turn it down. Then again about 9-12 years ago a local
beverage company offered a free electronic sign and the Board voted 5-0 to not support the sign. This
50 Board could make the decision to say yes or no. He mentioned that the municipalities can break local
ordinances; and they just need to notify the community. He said the group doesn't need to go to the

zoning board and the Heritage committee. He felt it doesn't conform to the ordinances of Londonderry. He mentioned again that they can break the law as a school and don't need to follow these regulations. He felt the community as a whole has determined they don't want electronic signs in town. Should the entire community determine they want signs like this, then so be it. He felt the Town should allow signs like this for everyone. He felt it shouldn't be limited to someone who can break the rules. He felt that everybody should be able to do a reasonable sign and until then it is his personal position that no entity of the community should break the laws. He was personally willing to help assist this group and go to the Town and get a change to the zoning regulation for anybody that wants to do it within the limits of the sign laws. He would support the sign at the school if everybody can do it.

Mrs. Hendricks thought its brilliant and has commented for years the sign is old and not attractive. She liked the idea that they want to give back to the community. She hoped we can make it happen.

Mr. Saucier echoed what Mrs. Hendricks had to say. He was impressed with the presentation and hoped to get this done for all the reasons given.

Mrs. Hendricks asked about Building and Grounds giving money. Mr. Curro mentioned that Mr. Zappala has agreed to give the funds since his crew handles the sign and he felt it's a win win. He would find the money in the Building and Grounds budget to supplement.

Ms. Ganem has provided a handout of RSA 674:54 governmental land uses. She supported the sign and she suggested going to the Heritage Committee and get their opinion. After they meet, contact Ms. Ganem or Mr. Laliberte to be on the agenda for deliberations. The School Board meets again May 22nd and again on June 5th.

Mr. Young reminded Jeff Cieslikowski to reach out to him for assistance and all gears need to be put in motion.

Mrs. Soares spoke as a Planning Board liaison and mentioned she was not in favor at that time and she believed it needs to be limited.

Mr. Reed Clark mentioned that the group has a spot on the May 24th Heritage Commission meeting. He felt it can be done quickly if everybody cooperated and he felt the time is now to cooperate.

Mr. Young said there was no reason not to cooperate as long as the Town and community are headed down the path for everybody for signs that are limited to the type of sign they described. He reiterated that this Board was the only one you need permission from.

Ms. Ganem would like to see what limitations would be reasonable; how many times it should change, who should have access, etc. She encouraged the students to continue with the process, but we need some parameters and we could structure a motion for this to work.

4.2 Washington DC 8th Grade Trip Update – Rich Zacchilli: Mr. Zacchilli shared a voice message from a man that was in the same hotel as the 8th grade group commending the students on their behavior who stayed on his floor at the hotel. The kids behaved wonderfully and they took in a lot of sights and the weather was great. He is looking forward to next year.

4.3 Approved Public School Infrastructure Fund Announcement – Scott Laliberte: He mentioned that the School District has been approved for the Public School Infrastructure Fund which was created by state legislature and the Governor's office to update security. We qualified for this on the security side for a lockdown warning system. We were awarded \$27,200. It will be designed to have an alert flashing lights for those who are trying to enter the building when in a lockdown. In June, the Emergency Operation Planning Committee will be giving an update and this was one issue that came up as a result of some of our drills.

Mr. Young thanked Senator Carson because this was nearly a missed opportunity and she recognized we were one of the schools that hadn't applied and she notified us.

Tyler Cullen asked if there was a campaign to let the community know. Mr. Laliberte said one of the things the EOP team works on was how to roll these type of programs out.

5. Consent Agenda: Mrs. Hendricks made a motion to accept the Consent Agenda. Mr. Saucier seconded the motion. The motion passed by a vote of 5-0.

5.1 Retirement(s):

Karen Cawley	Teacher	South School
Maureen Pelland	SPED Assistant	South School

5.2 Resignation(s):

Emily McAuliffe	SPED Assistant	Moose Hill
Cynthia Messina	Office Assistant	High School
Lindsay Ross	Teacher	High School

5.3 Minutes: April 17, 2018

5.4 Meetings:

May 22, 2018	Regular Meeting	7:00pm	Town Offices
June 5, 2018	Regular Meeting	7:00pm	Town Offices
June 6, 2018	Retirement Celebration	4:00pm	LHS Café
June 7, 2018	Adult Ed Graduation	6:00pm	LHS Café
June 11, 2018	Senior Project Showcase	6:00pm	LHS Café
June 14, 2018	Baccalaureate	7:00pm	Capital Center for the Arts in Concord
June 15, 2018	High School Graduation	7:00pm	SNHU Arena
June 19, 2018	Regular Meeting	7:00pm	Town Offices

6. Committee Reports

6.1 Student Council – Tyler Cullen: The Special Olympics was held on Saturday, May 5th.

I was not able to attend but I heard from everyone who went that it is one of the most gratifying events of the year to run. I'm told that while it was competitive, everyone was able to laugh and enjoy themselves, including the staff. Elections for the Student Council and all class offices will take place on Monday, May 14. Best of luck to all candidates. At the following school board meeting on May 22, I will have a shadow. The Student Representative is an uncontested position this year, and my successor will accompany me to the meeting. The NHASC Spring Convention will be held on May 25.

Representatives from Student Councils across the state will gather at the New Hampshire State House. Elections for state-level positions will take place, as well as leadership-building workshops.

6.2 Teacher Liaison – Mary Wing Soares: From the Middle School:

Marna Ducharme reports that the 7th grade Cyclone team just finished up their annual trip to the Lowell Mills. This is a multi-disciplinary activity incorporating the math and science of engineering, ecology of the watershed, the pollution effects and the economic and social impacts of industrialization. The kids are in groups and get to do many of the following tour the facilities including the weave room and the museum, but also the canals, turbines, locks, boarding houses, weaving, working on an assembly line, problem solving through engineering, and water quality testing. The 7th grade will also be bringing in a Holocaust survivor at the end of June.

Henia Lewin, who has spoken at LMS in the past, is a child survivor of the Holocaust who was born in Lithuania. Through storytelling and photographs, she shares her family's experiences in the Kovno Ghetto, as well as her dangerous rescue after the ghetto children were being rounded up for extermination, and her later, miraculous, reunion with her parents. After the war, they were sent to a displaced persons camp in Germany, for four years, and from there, her parents moved her and her sister to Montreal. She eventually sought her university education in the US, where she settled. Henia is fluent in 5 languages, has traveled the world, is a published author, and has spent her whole life as an educator, at all grade levels; kindergarten through post-graduate. Her mission is to share her story with as many children as she can, as time goes on, so the same atrocities will not repeat themselves. She knows the power of the personal narrative and the value of a real person telling their own story. **From the High**

School: Londonderry High School entries into the Columbia Scholastic Press Association 35 th Gold Circle Awards program gained attention. Of the 4,979 yearbook and digital media entries from high schools, colleges and universities, both in the US and abroad, two of Londonderry’s entries were honored. There are 39 yearbook categories and 41 digital media categories that are judged by student journalists. Josh Galluzzo and Liz Iaconis both received “Certificates of Merit” for their Lancer Spirit online stories: Josh, for his Personal Opinion article “Mike Pence and Conversion Therapy” and Liz for her sports feature article “Sophomore, Holland’s”. From Elsa Conrad: The French “Grand Concours” results are in and the following students received “mention d’honneur” for finishing in or above the 50th percentile on the exam. 11th grade: Ross Carroll, Renee Sussenberger, and Matthew Town. 12th grade: Carolyn Hill and Meghan McCudden.

6.3 School Board Liaison Reports: Mrs. Hendricks mentioned she is following the progress of SB193 voucher bill and gave an update. Mr. Young reported that the SERESC organization has settled into their new lease space in Bedford. Ms. Ganem talked about the seminar last week which discussed increasing the student voice at school board meetings. She was glad we have a school rep and they will be looking for ways that we can engage students.

7. Superintendent’s Report

7.1 Dining Services Report – Peter Curro and Amanda Venezia: Mrs. Venezia went over the income statement as of 3/31/18. The revenue was higher than anticipated. Capital improvements for FY 19 – middle school freezer condensing unit \$7,000, Lease items include five vending units and the Dining Services van. FY20 recommendations include: new serving lines, upgrade seating at the Middle School and lease items. New services offered include continued focus on customer service, social media outreach, integration of dining into the school culture, and online interactive menus through Nutrislice. Looking to FY9 no price increase is required or proposed, need to review the infrastructure of dining at elementary schools in reference to the projected influx and the breakfast program at the elementary schools. She mentioned that they self-pack the vending machines so the food is fresh.

Mr. Young asked about the issue with the serving line. The population has gone down so was the issue with the service line caused by the interest in dining services. They need to serve more items and more varieties. Mr. Young asked if we can use the profits we make on the vending machines to purchase the vending machines and buy out the lease? Mr. Curro said that he will look at the contract, but the funds from Dining Services always remain and carry over from year to year. @londonderry_dng was how you can check out the dining services.

7.2 5 Year Instructional Priorities – Scott Laliberte, Dan Black: Mr. Laliberte introduced an initial draft of this document and what they have done was the leadership team has started to work on the strategic plan for the next five years. They want to focus on a clear and concise vision of our priorities for the coming 3-5 years. Started this by accelerating the process early as a way as developing this profile and getting feedback. They structured their priorities and are looking to get feedback from the faculty and staff. They are focused on structuring priorities such as space needs and emergency planning and preparation and revisions to the professional staff evaluation system. As far as day to day, they will be continuing with curriculum and culture. Embedded within these two pillars was the ongoing need to provide professional development, clear communication and updates to technology and physical resources to advance the work of the organization in a sustainable way. They want to follow through on progress being made: Review space needs and infrastructure within our school building, emergency operations planning and professional evaluation system.

Mr. Black discussed the two pillars: Curriculum and Culture: Develop consensus on district wide academic and social emotional “competencies” K to 12, Vertically align K to 12 Department curriculums, insure students, parents and staff are engaged and having fun and develop a clear and ongoing review and revision cycle. As far as culture, we need to strengthen a proactive culture for all. We have a lot of great people and we need to get creative on space and needs.

We want to communicate to staff and community that no matter what we do we want to make sure the goals and objectives of what we want to reach and how we communicate it and people have the tools they need.

5 Mr. Laliberte continued with what work needs to be done ahead. Mrs. Hendricks wanted to know a little more specifics about professional development and how that comes together. Mr. Laliberte said he will keep her updated and they are trying to keep training closer to home.

7.3 **Citizen-Proposed Joint Project with the Town - Scott Laliberte:** Mr. Slater was here tonight and came in to discuss the outline in the packet for an idea for a possible partnership between the school district and the Town where the Town would assist the District by providing funding for a new District office on site. Mr. Slater has calculated that this could provide considerable savings in regard to the lease of the Kitty Hawk process over a period of time.

The next step would be to enter into conversations with the Town and explore the options in greater depth. He needed to know if the Board would direct himself and Mr. Curro to enter into discussion with Mr. Smith and counter parts at the Town to discuss this further.

15 Mr. Lekas felt a joint session with the Town would be a great idea, but over the past few months the majority of the Board has shown that was not the direction we were moving towards at this time. We are concentrating on space for the students and the money invested already towards this and he felt this could be looked at in a few years so we can concentrate on other things.

20 Mr. Young asked about a saving of over \$800,000 in the documents. Do the savings take into account the termination clause? Mr. Laliberte doesn't believe they do base on conversations with Mr. Slater. Mr. Young would like more detail on the savings and how they compare to the money that we are spending on the lease at Kitty Hawk and the termination costs. In the end, if we could save \$800,000 then he was all into looking at it. He would like to see the Superintendent go speak to the Town Manager so the details on these options would be more understandable. In regard to item #5 on sheet, he will take any volunteer he can get.

Mrs. Hendricks felt that she was comfortable with the position they have taken on the leased office space. She would not like the Superintendent to reach out as we have a very busy agenda. She would like to focus on the work ahead.

30 Mr. Saucier asked if this was something that needs to be decided tonight or just gathering information for a consensus. He doesn't have any questions as he was new to the Board and was not involved in the prior lease. At this time, he felt we have different priorities.

Ms. Ganem said we have a whole list of things on our agenda and we voted to move to Kitty Hawk. She thought it was a worthwhile idea and could see pursuing but doesn't feel this year was the time.

35 There was a consensus of 4-1 not to move forward with this at this time.

8. **Non-Public Session: Non-Public Session requested under RSA 91-A:3, Section II (b) and (c).** *Mrs. Hendricks made a motion to move into Non-public session requested under RSA 91-A:3, Section II (b) and (c). Mr. Lekas seconded the motion. The motion passed by a vote of 4-1.*

40 9. **Adjournment**

The meeting was adjourned at 8:52PM.

45 Respectfully submitted,

Lisa Muse
School Board Secretary

Londonderry School Board
Non-Public Minutes-Amended 5-22-18
Tuesday, May 8, 2018

PRESENT: Board Members: Ms. Ganem, Mrs. Hendricks, Mr. Saucier and Mr. Young
Superintendent of Schools: Mr. Laliberte
Assistant Superintendent: Mr. Black

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Called to order at 6:03PM by Ms. Ganem

Pledge of Allegiance was led by Mr. Saucier

10 Mrs. Hendricks moved, seconded by Mr. Saucier and passed unanimously (4-0) by a roll call vote to enter non-public session under RSA 91-A:3, Section II (b) and (c) at 6:05PM

Interview with finalist for the Matthew Thornton Elementary School Principal position

15 Matthew Thornton Elementary School Principal candidate exited the meeting at 6:27PM

Discussion of Matthew Thornton Elementary School Principal candidate

20 Mr. Young moved, seconded by Mrs. Hendricks and passed unanimously (4-0) to approve administration's recommendation for a Matthew Thornton Elementary School Principal

Mrs. Hendricks moved, seconded by Mr. Saucier and passed unanimously (4-0) to approve administration's recommendation for compensation of Matthew Thornton Elementary School Principal

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Matthew Thornton Elementary School Principal candidate returned to the meeting at 6:40PM

Mr. Young moved, seconded by Mr. Saucier and passed unanimously (4-0) to recess non-public session at 6:42PM

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PRESENT: Board Members: Ms. Ganem, Mrs. Hendricks, Mr. Lekas, Mr. Saucier and Mr. Young
Superintendent of Schools: Mr. Laliberte
Assistant Superintendent: Mr. Black
Director of Business Administration: Mr. Curro

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Mr. Young moved, seconded by Mr. Saucier and passed unanimously (5-0) by a roll call vote to re-enter recessed non-public session under RSA 91-A:3, Section II (b) and (c) at 9:02PM

40 Mrs. Hendricks moved, seconded by Mr. Lekas and passed unanimously (5-0) to approve administration's recommendations for teacher nominations

Mrs. Hendricks moved, seconded by Mr. Lekas and passed unanimously (5-0) to approve administration's recommendations for adult education teachers and support staff

45 Mrs. Hendricks moved, seconded by Mr. Lekas and passed unanimously (5-0) to approve administration's recommendations for a leave of absence request

Londonderry School Board
Non-Public Minutes-Amended 5-22-18
Tuesday, May 8, 2018

5 Mrs. Hendricks moved, seconded by Mr. Lekas and passed unanimously (5-0) to exit non-public session at 9:13PM

Mrs. Hendricks moved, seconded by Mr. Lekas and passed unanimously (5-0) to adjourn public session at 9:14PM

10 Respectfully submitted,

15 Scott A. Laliberte
Superintendent of Schools