

**SCHOOL ADMINISTRATIVE UNIT NO. 12**  
**Office of the Superintendent of Schools**  
**Londonderry, New Hampshire 03053**

5 A concurrent meeting of the School Administrative Unit No. 12 School Board and the Londonderry School District School Board was held on **Thursday, December 14, 2017** at 7:00PM at the Londonderry Town Office, Moose Hill Conference Room, 268B Mammoth Road, Londonderry, NH. In attendance were School Board members: Mrs. Hendricks, Mr. Lekas, Mrs. Reilly and Mr. Young. Also in attendance were Superintendent, Mr. Laliberte, Business Administrator, Mr. Curro and School Board secretary, Lisa Muse.

In attendance from the Budget Committee were Alex Rego and Kirsten Hildonen.

1. **Call To Order:** The meeting was called to order at 7:00PM by Mr. Lekas.

2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Kirsten Hildonen.

3. **Meetings**

<b>December 21, 2017</b>	<b>Public Hearing/Budget Workshop</b>	<b>7:00PM</b>	<b>Town Offices</b>
<b>January 4, 2018</b>	<b>Budget Workshop</b>	<b>7:00PM</b>	<b>Town Offices</b>
<b>January 9, 2018</b>	<b>Regular Meeting</b>	<b>7:00PM</b>	<b>Town Offices</b>
<b>January 9, 2018</b>	<b>Deadline for cost items for all CBA's</b>		
	<b>Deadline for citizens' petition articles submission</b>		
<b>January 11, 2018</b>	<b>Budget Public Hearing</b>	<b>7:00PM</b>	<b>Town Offices</b>
<b>January 16, 2018</b>	<b>Bond Hearing (if necessary)</b>	<b>7:00PM</b>	<b>Town Offices</b>
<b>January 17, 2018</b>	<b>Adult Ed Graduation</b>	<b>6:00PM</b>	<b>LHS Cafe</b>
<b>January 23, 2018</b>	<b>Regular Meeting</b>	<b>7:00PM</b>	<b>Town Offices</b>
<b>January 24, 2018</b>	<b>1<sup>st</sup> Day of Filing Period for Candidates</b>		
<b>February 2, 2018</b>	<b>Last Day of Filing Period for Candidates</b>		

Mr. Curro mentioned the public hearing is on the multi-year lease arrangement for moving the SAU office.

4. **Budget Workshop**

4.3 **Music: Andy Soucy:** Mr. Soucy thanked the Board and his staff. There are 760 students who play a band instrument divided into three elementary schools. 500 students come down every day for a music class with three teachers. 81% are on the honor role. He went over the enrollment in music for each school. He continued by going over the accounts on page 218. Uniforms are pretty much a replacement account so that they can keep up with the uniforms. The equipment on page 210 is discussed. The Choral risers for Matthew Thornton really needs to be replaced since they are from 1974. Mrs. Reilly reminded the public that there are a lot of funds that the band group fundraises for. The kids and families put a lot of their own money into this program. Mr. Soucy mentioned that the band will be unit number 9 in the Rose Bowl so they will be right up front and on the television quickly. Mr. Soucy said the music teachers have enough equipment and they will ask when they need equipment.

4.1 **Curriculum: Mr. Black:** He mentioned that the proposed budget is \$533,483. He is trying to bring a little more professional development into the District for the staff. Mrs. Reilly

discussed the change in the Math in Focus and asked if he felt that this was enough for the tasks and goals that are set. He felt we are making the right investment in the Math in Focus program. He discussed the line items on page 414 and 415 for professional development.

**4.2 Library/Media: Dan Black:** He mentioned that the proposed budget is \$193,082. He discussed that we are spending less on materials and savings on software. Mrs. Hendricks asked if this budget takes into consideration the library at Moose Hill. With respect to the Moose Hill budget, he discussed that they are asking for \$4200 and the bulk is replacement of books and online resources and general supplies. (page 462) Given the space challenges, he assured the Board that they are not nipping and tucking their budget. He felt we are able to have space through the modulars.

**4.4 High School: Jason Parent, Shawn Flynn, Kim Lindley-Soucy and Maureen O’Dea:** The High School budget is on pages 167-192 in budget book. This year’s budget was \$459,194 and next year’s proposed budget is \$457,573. Currently, the high school enrollment is 1494 and next years projected enrollment is 1449 students including 26 incoming Hooksett students. Many accounts are held at the same level for the past nine years. The reduction in staffing is based on enrollment. 100 students are projected to go to Alvirne and MST next year. Londonderry is ranked in the top of New Hampshire for best High Schools. 250 courses are offered each semester. They had a drop-out rate of zero percent last year. On the revenue side, grades 9-12 we had 96 students which gave us \$1 million+ in tuition. Mrs. Hendricks discussed weighted classrooms and asked if that impacts the budget. Mrs. O’Dea and Mr. Parent said it does not. The system X2 can assign the weight of the grade. They discussed the testing and the Board asked if new costs would be incurred. There will be presentations to the faculty to show how the Google classroom and Khan Academy can be utilized. January 10<sup>th</sup> is the PSAT parent information night. Through the Futures Lab, they are focusing on the career side as well as college side. Down the road, that might need to be full time staffed. A lot of the co-curricular programs have also grown.

**4.5 Middle School: Rich Zacchilli:** He discussed the coffee houses which are held during the school day and evenings. The PSAT8 information night is in January. The proposed budget is \$173,214. They are asking for scheduling software money. They are projecting 943 students; 305 6<sup>th</sup> graders; 303 7<sup>th</sup> graders; 335 8<sup>th</sup> graders. The staff reductions have been made due to enrollment decrease. Mr. Young asked about the staff reduction over the years, but he felt that each year when he does the building tours it feels like there is more and more unused space at the Middle School. Mr. Zacchilli discussed how the number of pods has changed, but the classes are being utilized from the older pod section. Mr. Zacchilli said there is not any extra space and there are not any empty classes. Mrs. Hendricks read the line about foreign language and asked how that cannot have any budget impact. He mentioned that this will be discussed at the January 9<sup>th</sup> Board meeting.

**4.6 Moose Hill School: Bonnie Breithaupt:** She discussed how Moose Hill works with the elementary schools to provide consistency. There are 15 regular ed classes; 7 in the morning and 8 in the afternoon. They are projecting 275 students for next year. This current year there were 24 registrations from August 1<sup>st</sup> to the first day of school. She explained how Moose Hill houses the LEEP program for three and four year olds. There are six classrooms and the FRIENDS program and they will be using two classrooms in February and March. STEM activities are being added to the kindergarten classrooms. Math in Focus is being utilized this year and the students are responding well to the program. Creative solutions are being used for space needs. Registration for the FY19 is ongoing. Registration packets are online and should be filled out and parents need to call the District Office to set up an appointment.

The elementary schools presented together:

4.7 **Matthew Thornton School: Sharon Putney:** She discussed that the priority is the maintenance of reasonable class sizes. Each school follows the same executive summary. There are 75 regular ed classrooms; 25 at North, 23 at South and 27 at Matthew Thornton.

4.8 **North School: Paul Dutton:** He discussed that the communication and college and career readiness is a focus at all schools. i-Ready is utilized and results are looked at closely. Math in Focus is being implemented.

4.9 **South School: Linda Boyd:** They are focused on the standard based report cards from K-5. The focus is on ownership at each school. They are all utilizing STEM integration at each school.

Mrs. Reilly mentioned the creativity coming from the elementary schools is great. They are fun and the STEM in kindergarten is fantastic. She mentioned the goal is to keep the class sizes as small as possible within budget constraints. Mr. Young discussed again the fact that we have one connected school in our district at the elementary level and he mentioned years ago if you went to the three different schools they were all different and it wasn't good for the community. He now felt like they are working together as one. If we were to redistrict, he felt the kids would have the same experience. He continued on the registration of students and he asked for an idea of how early parents should register. Mrs. Breithaupt said we depend upon the preschools/daycares and material gets sent to them, but it's always a guessing game. On the forms, siblings are listed and we track those. This year was the largest number to register at the last minute in August. If someone has a child that will be five before September 30<sup>th</sup>, they should contact the District Office to register if at all possible to help with the numbers.

Mr. Curro mentioned all the developments coming online and the biggest time they will move in is May/June and he felt the last minute registering might continue to be a trend.

Mrs. Hendricks asked about System 44. Mr. Dutton said they look at trends and data and in the 4<sup>th</sup> and 5<sup>th</sup> grade reading they see a drop. At the Middle School, it has been a huge success and they are bringing that to the elementary schools. The regular ed students will also be using this. This is a resource to help prevent students falling through the cracks. This is in addition to the response to intervention. Mr. Dutton said at each school they look at the data on a grade level from i-Ready and trends and this System 44 will be moved into each elementary school.

Ms. Hildonen asked about space concerns at North School. Mr. Dutton said they have grown and continue to grow, but they are prepared for this.

Mr. Curro mentioned that on December 21st we have a budget workshop where we finish up budget programs. Before that, we have the auditors here and we will email to the Board the audit report. Following the audit there will be a public hearing and discussion on a multi-year lease for moving the District Office. The draft proposal will be given to the Board before the meeting. If the Board has any questions, please contact the District Office. At the public hearing, we aren't looking for a vote, but input from both the Board and the public.

***Mrs. Hendricks made a motion to adjourn the meeting. Mrs. Reilly seconded the motion. The motion passed by a vote of 4-0.***

5. **Adjournment:** The meeting was adjourned at 8:29PM.

Respectfully submitted,

Lisa Muse  
School Board Secretary