

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

5 A concurrent meeting of the School Administrative Unit No. 12 School Board and the Londonderry School District School Board was held on **Tuesday, November 21, 2017** at 7:00PM at the Londonderry Town Office, Moose Hill Conference Room, 268B Mammoth Road, Londonderry, NH. In attendance were School Board member: Ms. Ganem, Mrs. Hendricks, Mr. Lekas, Mrs. Reilly and Mr. Young. Budget Committee members in attendance were Kirsten Hildonen and Edgard Medina. Also in
10 attendance were Superintendent, Mr. Laliberte, Business Administrator, Mr. Curro and School Board Secretary, Lisa Muse.

1. **Call To Order:** The meeting was called to order at 7:00PM by Dan Lekas

15 2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Kirsten Hildonen.

3. **Questions, Announcements and Presentations**

3.1 Explanation of RSA 186-C Laws Governing Special Education: Kim Carpinone:

Mrs. Carpinone explained how the rules are made around special education. The rules were readopted
20 in March 2017. The rules, which the State Board of Education adopted in order to implement state and federal law, include limitation on class sizes for special education programs. Ed1113.10 outlines the class size and age range in special education programs. This includes preschool programs for children ages 3-5 and self-contained special education classes. A self- contained special education classroom is defined as the setting in which a child spends more than 60% of their program in. Mrs. Reilly asked
25 about the class sizes. Kindergarten square footage is 1000 square feet, but in Londonderry it is 1200 square feet because of when we accepted the state aide. Mrs. Reilly would like to see the agreement. Mrs. Hendricks would like to see the agreement as soon as possible and would like it emailed to them next week as it has been mentioned several times. Mrs. Hendricks would like to know who monitors us and what happens if we are in non-compliance. Mrs. Carpinone said the Department of Education
30 (DOE) is the authoritative body who oversees and monitors. There are on site desk audits, they look at the programs, the number of staff and are they certified, classrooms and facility are looked at and at the time it was looking at the achievement gap. They no longer look at this. Annually, we are bound to report on several indicators. The best rating is “meets requirements” and Londonderry consistently meets this and we have the best scores with no findings or non-compliance. If not in compliance
35 annually, depending on your negative score, there can be a corrective action plan and it can be that the State provides technical assistance or you can lose part or all of the IDEA funding. If the space is non-compliance for one year, it is situational. If we had no options, if Mrs. Carpinone did not have the FRIENDS program and approval for this program then she would have to possibility move them out of district. Mrs. Carpinone mentioned her own credentials could be put into jeopardy.

40 Mr. Young commended Mrs. Carpinone for clearly indicating what FRIENDS is. She mentioned that all directors statewide do the onsite audits at other districts. Mr. Young asked Mr. Laliberte how many employees are in the State DOE and in the Special Ed department. Mr. Laliberte will look into this. Mr. Young continued that the law requires no more than 12 students in the classrooms for special needs, but the square footage has no requirement for preschool. Could we do 400 square feet? Mrs.
45 Carpinone said not in her opinion and she would have to defer to the DHHS square footage at minimum and that is 40/square feet per student and these children come with an adult. Londonderry has 1200

square foot rooms. Mr. Young asked for this law how much money do the people that wrote this law provide for these 12 students. Mrs. Carpinone said we get about \$1300/student of IDEA funding, but each student costs in a self- contained room can cost \$20,000 - \$50,000 depending on what their IEP calls for. The Federal Government wrote this law and the State wrote RSA186 to make sure we complied with Federal law. He mentioned the unfunded mandate. Mrs. Carpinone mentioned that there is some adequacy money that might double that amount to no more than \$3000.

Mr. Lekas asked if we had a meeting or discussion on why we decided to discontinue foreign language in the 7th grade curriculum. Mr. Laliberte said that decision has not been made and we are not discontinuing that entirely. This is being looked at and we will present this to the Board as part of the program of studies in January.

4. Consent Agenda: Ms. Ganem made a motion to accept the consent agenda. Mrs. Hendricks seconded the motion. The motion passed by a vote of 5-0-0

4.1 Meetings:	December 5, 2017	Non-Public Session	6:00PM	School Board Room
	December 5, 2017	Regular Meeting	7:00PM	Town Offices
	December 7, 2017	Budget Workshop	7:00PM	Town Offices
	December 14, 2017	Budget Workshop	7:00PM	Town Offices
	December 21, 2017	Budget Workshop	7:00PM	Town Offices

5. Superintendent’s Report

5.1. Budget Presentation – Scott Laliberte and Peter Curro: The Budget document is distributed at the meeting. Mr. Lekas would like the departments to anticipate any questions the Board might have going forward through the budget process. Mr. Laliberte presented his Budget Message. He mentioned that the proposed General Fund Budget is \$73,473,218; which is a 1.7% increase (\$1,290,904) over the FY18 budget and \$569,870 above the default budget. The tax rate impact of the General Fund Budget is an increase of 20 cents. He went over significant points in the budget. It should be noted that there is a decrease in special education budget specifically in the tuition line. It also features a decrease in special education transportation. of \$44,500. The Default Budget is \$72,903,347; which if approved would be an increase over the FY18 of \$721,033 or 1.0% tax rate impact of Default Budget would be .05 cents.

The Proposed Budget is \$569,871 over the Default Budget. Several pieces of this that have yet to be determined by the Board. We have made allowances in the budget for potential space needs at Moose Hill and for the potential changes to the District Office configuration. These are place holders for budget purposes. This also includes summer construction projects in all buildings. Total of all of those areas is \$400,950 between the proposed budget and the default budget. Of the remaining \$168,921 also features changes in personnel. We are proposing a net increase of one teacher in the district and a decrease of one position at the High School to be designated by enrollment and also include an additional one position of a classroom teacher at the elementary level again designated by enrollment. It also includes a second position special education LEEP teacher. Student enrollment: continues to fluctuate. They see an influx in targeted areas of elementary. Analysis will focus on functional educational capacity. Budget maintains at the current level all the co-curricular activities. Participation is very high in all the programs such as music, clubs and athletics.

Mr. Curro went over the Proposed FY2019 Budget Financial Impact. He went over the proposed listing of all recommended appropriations including the general fund operating budget, special/separate articles of appropriations, and any known petition articles. The total appropriations consist of a proposed general fund operating budget of \$73,473,218 and special warrant articles totaling \$4,135,577.

The breakdown of proposed warrant articles is Maintenance Trust Fund (\$625,000), Equipment Capital Reserve (\$150,000), Federal Funding and Food Service (no tax impact) (\$2,936,000) and Stadium Bleachers (\$300,000). Total appropriations, for all known articles during the upcoming School District budget workshops amounts to \$77,484,218. This represent an increase of \$0.30 and a 1.88% increase on the tax rate from the current fiscal year (FY18).

Mr. Curro mentioned that there are some changes to the December 7th meeting. They will discuss personnel and capital projects, pupil services and athletics. They will be moving curriculum and library to the next meeting.

Mr. Young mentioned that the tax base increased 25% this year and the tax rate is effectively flat on both sides of the house. He thought it would be important to understand what was forecasted by the Town and what the tax rate increase was and why if the base increased 25% did the taxes remain relatively flat – it doesn't add up. He thought the community would like to understand that.

Mr. Laliberte mentioned the discussions begin on December 7th and on behalf of the leadership team he wishes everyone a great holiday.

6. Adjournment: Mrs. Hendricks made a motion to adjourn the meeting. Mr. Young seconded the motion. The motion passed by a vote of 5-0-0.

The meeting was adjourned at 7:54PM.

Respectfully submitted,

Lisa Muse
School Board Secretary