

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

5 A concurrent meeting of the School Administrative Unit No. 12 School Board and the Londonderry School District School Board was held on **Tuesday, November 14, 2017** at 7:00PM at the Londonderry Town Office, Moose Hill Conference Room, 268B Mammoth Road, Londonderry, NH. In attendance were School Board members: Ms. Ganem, Mrs. Hendricks, Mr. Lekas, Mrs. Reilly and Mr. Young. Also in attendance were Superintendent, Mr. Laliberte, Business Administrator, Mr. Curro and School Board Secretary, Lisa Muse.

1. **Call To Order:** The meeting was called to order at 7:00PM by Mr. Lekas.

2. **Pledge of Allegiance:** The Pledge of Allegiance was led by Mr. Zappala.

3. **Questions, Announcements and Presentations:** None

4. **Consent Agenda:** *Mrs. Hendricks made a motion to accept the Consent Agenda. Ms. Ganem seconded the motion. The motion passed by a vote of 4-0-0.*

4.1 **Retirement(s):**

John Vaughn	Teacher	High School
--------------------	----------------	--------------------

4.2 **Resignation(s):**

Ruth George	SPED Assistant	High School
--------------------	-----------------------	--------------------

Nisha Krishna	SPED Assistant	High School
----------------------	-----------------------	--------------------

4.3 **Minutes:** **October 24, 2017**

4.4 Meetings:	November 21, 2017	Budget Presented to Board	7:00PM	Town Offices
	December 5, 2017	Non-Public Session	6:00PM	School Board Room
	December 5, 2017	Regular Meeting	7:00PM	Town Offices
	December 7, 2017	Budget Workshop	7:00PM	Town Offices
	December 14, 2017	Budget Workshop	7:00PM	Town Offices
	December 21, 2017	Budget Workshop	7:00PM	Town Offices

5. **Committee Reports**

5.1 **Student Council – Tyler Cullen:** The Waterville Valley Conference occurred this past weekend. It was a big hit with the students, who said that they really enjoyed all of the events and speakers. The Craft Fair is on Saturday, from 9am-3pm. Members of the community are more than welcome. Dozens of vendors will be present, and the Student Council is selling cookies in a jar and poinsettias. 50% of proceeds will go to charity. The LHS Student Council is no longer sending a delegation to the LEAD conference in Washington, DC.

5.2 **Teacher Liaison – Mary Wing Soares: Moose Hill:** The kindergarten staff is looking forward to meeting with parents during parent conferences on Thursday and Friday this week. The kindergarten students and staff are looking forward to the Thanksgiving feast on Tuesday, 11/21. They would like to take this time to thank the Moose Hill families and staff for their generosity in donating blankets to the Girl Scout collection. The troop was able to deliver two full car loads to New Horizons. In December, the troop will be collecting gently worn coats for their December community outreach project. **Matthew Thornton School** held its 2nd annual Veterans Day Assembly last Thursday, 11/9 at 9:15. Over 25 Veterans who have family members that go to MT were present. Our students sang Patriotic Songs, our Veterans led us in the Pledge of Allegiance and we announced each veteran and their branch of service. It was an excellent opportunity to honor our veterans and their families for the sacrifices they have made for our country. **From Pauline Pichette:** The Fourth grade had a preview

presentation about their annual Currier Museum of Art field trip. The actual field trip took place Monday, November 13th. The students toured the museum as well as saw the featured exhibition about Toulouse Lautrec. The artist from Paris France who created advertisement Posters, and elevating the genres into important art form to this day. **From Chelsea Honeywell at South:** Officer Lane has arranged for a Social Media Safety workshop for parents and staff of our 5th grade learners to be presented by Detective Randy S. Duguay and SRO Adam C. Lane. This will be presented on November 28th at 6:30pm at South School. Because the subject matter may not be suitable for children, parents and guardians are asked to come without their children. If they need to bring their children in order to attend there will be complimentary babysitting by the Londonderry High School Pay it Forward Club members. **Middle School:** During this first trimester, students in Mrs. Parcell's Grade 7 Computer Classes had the opportunity to work on a project based learning activity to create their own Food Truck business. This activity had students focus on a variety of skills: technology, math, language arts, reading, writing, applying problem-solving techniques as well as collaborate with peers. As a last part of this project, students need to pitch their food truck business to a panel of Shark Tank Judges. They will be making presentations in their classrooms beginning next Tuesday and will have a variety of 'sharks' to present to. There will be three presentations per class period and Shark Tank judges will be provided with an evaluation form to complete for each presentation. Members of the staff and administration have been invited to be a judge. The middle school has begun their digital citizenship curriculum which is shared during ASDs with 6th, 7th and 8th graders. This week's topic has to do with cyber bullying. The Middle School is sponsoring a vendor fair on Thursday, November 30th from 3-7. They will have many of your favorite vendors there as well as crafters. Parent conferences are this Thursday evening and Friday all day. The Middle School show has been cast. Willy Wonka will be presented this spring with a cast of over 40 actors. Rehearsals are underway. **From the High School:** This Wednesday night (11/15) the Powder Puff will be held on the 4:00 Varsity Football Field which will begin at 4pm. For those not in the know this is a girl's flag football event. This Saturday (11/18) the HS will hold their annual Craft Fair. There are dozens of crafters at this favorite event. **From Barbara Mee:** The high school held a highly successful Renaissance Faire with approximately 300 freshmen in World History. The teachers involved with their classes were Erin Donovan, Barbara Marzik, Barbara Mee, Susan Wakelin and Peter Willis. Ms Sullivan and Peter Curro would like to thank the board members who donated a basket and/or showed up for the Vets Breakfast. The support is appreciated. We would also like to thank Scott Laliberte, Kevin Smith and the Town council for attending as well as sponsoring the food. 125 Veterans were honored on Saturday due to the kindness of this town. The Veterans had an amazing morning at LHS and we can't wait to do it again next year. Hats off to the Pay It Forward kids for their major role in this big event.

5.3 School Board Liaison Reports: Mr. Young noticed the Twitter about the Matthew Thornton event for veterans and noted that Matthew Thornton is actually the Londonderry war memorial. To the right of the door is the names of those that served in World War I and World War 2 on the wall. Mrs. Hendricks was not able to attend the C3 meeting. Ms. Ganem talked about the C3 meeting. There were seven or eight parents present and there was lively discussion and Dan Black was there. This is an ongoing discussion that we will continue to have and invite parents to attend. The next meeting is scheduled for January 10th at 4:00pm in the High School Library. The discussion will be the overscheduled child and students of trauma. The floral workshop is this Friday night at the High School Café 7:00pm. The Veterans Day Breakfast was phenomenal.

6. Deliberations

6.1 To see what action(s) the Board will take regarding the second reading of Policy EF Dining Services Management: Peter Curro: Mr. Curro mentioned that there were no requested edits from the Board. There was no input from the public so the second reading can go as presented. *Ms. Ganem made a motion to accept the second reading of Policy EF Dining Services Management. Mrs.*

Hendricks seconded the motion. Mr. Young mentioned that this is posted on the website Londonderry.org. He hoped that people take a look at it since actions will be taken against families.
Motion passed by a vote of 4-0-0.

5 **6.2 To see what action(s) the Board will take regarding the second reading to rescind Policy EF Food Services Management: Peter Curro:** The first one is replacing the second. **Ms. Ganem made a motion to approve the second reading to rescind Policy EF Food Services Management. Mrs. Hendricks seconded the motion. The motion passed by a vote of 4-0-0.**

7. **Superintendent's Report**

10 **7.1 Immediate Moose Hill Facilities Recommendation – Scott Laliberte:** Mr. Laliberte mentioned that after the presentation the other evening, we are focusing on the immediate need space solution. He recapped the issue. There are 16 classrooms at Moose Hill and 14 are filled with classes in the AM and PM. There are two other classrooms. One has a PM class kindergarten and other is the Tiger Room, which is partitioned off into smaller spaces for students who have academic needs or
15 special needs. The students meet for a ½ hour at a time and it is used throughout the day – it is not used for a whole class environment. We have reached a point where our enrollment has expanded in our FRIENDS program (3,4 and 5-year old autistic students) We need to add a second room for the entire day and we have two choices. We've looked at other spaces, different groups, but the options are for that group to take the place of the TIGER room or to displace what is an existing kindergarten class. His
20 recommendation of our team is the first option to take the TIGER room and relocate that to a temporary office trailer to be placed outside. It would be placed out the door to the left of Moose Hill. It would be configured with appropriate furniture and age appropriate materials so those small group activities could continue. He realized it is not ideal, but with the rapid growth and space needs he believed it is the most viable option.

25 The second option would be to reassign an existing afternoon Kindergarten class. We would reschedule those children into the other seven classes. The class size would go from 16 to 19, but he believed it would be a traumatic event to the students to be reassigned.

30 Mr. Laliberte's position is that the trailer is the most advisable option. Mr. Zappala can answer specific questions about the trailer. He mentioned that there is a time constraint. The most challenging part, as a result of the current hurricanes, is that now there is a shortage and we need to place an order as soon as possible so we can get one here in time. If the Board agrees, we would place the order. If the Board chooses to go with the second option, we would have to reschedule students and contact parents immediately.

35 Mr. Young mentioned the parents. He said you don't redistrict, build a new school or bring in trailers without planning ahead. The parents will want a clear picture why this decision was made. Mr. Young read the second paragraph from Mr. Laliberte's memo. He then mentioned that if the price is only \$6500 until the end of the school year then he would like to make the motion. Mr. Curro asked if the motion included the trailer or the estimated cost of \$5500 that it will take to furnish and add IT equipment. Mr. Young asked if there will be no other costs. Mr. Curro confirmed there will not be.
40

Mrs. Reilly arrived at 7:25PM.

45 Mr. Young asked if they have considered moving the adults or other inanimate items to the trailer to make room for the students. He asked if the administration has looked at the teacher break room and moving other offices for staff move into the trailer.

Mr. Laliberte mentioned that the break room was made into reading tutorial space. The teacher workroom has been moved into the main office and is now where the staff eat lunch. There isn't any space left just dedicated to adults. Most of the teachers in special ed roles work with students in their room. Mr. Young asked about the term "expanding the program" when talking about the FRIENDS

program. Mr. Laliberte said we are expanding to two sections of FRIENDS where it now exists as one. The limit on the size of that program is 12 students. We projected 11 total for the year and by the time Fall came along, we are now projecting we will have 18 students in this building by the end of February. There are rules that it can't be larger than 12. We need to create instructional space for these students.
5 We do not have a choice to expand, it's based on the needs of the number of students.

Mrs. Hendricks asked about the RSA that demanded that we have the space requirements. Mrs. Carpinone said it is not an RSA, it's under the NH rules for the education of students with disability. It falls under RSA186C which governs IDEA implementation which is the Individuals with Disabilities Education Act and under that the State rules are outlined in ED1113.10 the class size and age range.

10 Mrs. Hendricks asked approximately how many students are in the TIGER room. Mrs. Carpinone said in the AM they have 13 and 8 in the PM, but while those are getting small group instruction the kindergarten uses the room by a councilor (Kathy Wuorio) to support students with behavior plans for the earn time for rewards. That number fluctuates day to day from upwards of five per session. She continued by asking how many regular ed students are in and out of the classroom per day. Mrs.
15 Carpinone said she would not know that information as that would fall under the Guidance Department. Mrs. Carpinone said Kathy Wuorio would know that information. Mrs. Hendricks would like to know number of students in and out of that classroom and if any of those students can be reallocated. If the Board doesn't do anything we would be looking at the kindergarten classroom.

Mrs. Hendricks asked if we needed to reassign afternoon classes how would that work. Mr.
20 Laliberte said we would take a look at the class list and reassign the students to one of the seven other classrooms – we would put 2-3 students each in the other seven classrooms. We would contact the families and then set the date that the switch would take place.

Ms. Ganem doesn't think moving the 17 kids would be academically the right choice and felt they would be traumatized. She felt the \$11,500 doesn't seem like an outrageous amount.

25 Mrs. Reilly asked about the TIGER room and if the 13 in the AM and 8 in the PM if that is five days a week? These children do go every day because they are in kindergarten. This room services the kindergarten students with IEPs. The FRIENDS are not all kindergarten. This is a self-contained special ed program for 3, 4 and 5 year olds identified with autism. The kindergarten age students have inclusionary time in the kindergarten classroom. Mrs. Reilly mentioned she is still confused about the
30 trailer and thought it implies administration staff. What is it really? Mr. Laliberte said the trailer itself, the physical structure is set up like office space. If you go in the TIGER room it is divided by partitions into smaller areas. You will find 2-3 groups working at the same time. The trailer looks like an office, but the intent is small group instruction. Nobody will be in class there all the time. 30 minutes would be the max time a student would be in there. Mrs. Reilly asked about security and fire alarms and tying
35 it in. If the trailer is not connected, how do we ensure all of those things. Mr. Zappala said we can't connect it to the building due to building codes so it would be located ten feet off the side of the building. We will trench in utilities such as electric/phone/internet/intrusion alarm/fire alarm/intercom. The security system is so when the building is locked up like the main building. Mrs. Reilly is worried about the kids when in there. How do we ensure we have the same protocols as the main building? Mr.
40 Zappala said just like at South School when we had the portables, the doors would be kept locked and they would use two way radios throughout the district along with telephones.

Mr. Young asked if we do the reassigning does that mean the kids get to stay inside for the winter? Mr. Laliberte said yes. Do the special needs kids go outside? Mr. Laliberte said it is special needs and regular ed students. Mr. Young asked if the District is comfortable with travelling between
45 facilities and Mr. Laliberte said yes. To Mrs. Hendricks point regarding the NH State Law dictates, he was unfortunate to have a personal situation and was able to argue at the Supreme court and he had to prepare a case log and provide information on why he felt based on the case law that he was right and the other party was wrong. He thought we should have been able to review the RSA186C and the State rules with this documentation. He thought it's important that this is in this package. When we say "it is

required” we need to say who required the information. There was another statement that if we were to delay this would be hindered by frozen ground. He felt that statement is disingenuous and he felt it would not be hindered by frozen ground. He thought the costs are very minimal, but please take into all these things the Board has said.

5 Mrs. Hendricks asked Mrs. Carpinone again how many students we need to make this change for. Mrs. Carpinone said we are going from 12 to 18 so six students. If we do nothing, where are they going. Mrs. Carpinone said that if we do nothing, she would be asking Mr. Laliberte for the kindergarten option. She needs a classroom when these IEPs are being implemented. Mrs. Hendricks asked if all these new people are they moving from another State? Mrs. Carpinone said not necessarily.
10 Since we don’t have the long range view we used to have, we don’t know about them months in advance. Some are moving here, but some are here in Town but we didn’t know of them or what their needs would entail. Mrs. Hendricks said so if half of them move out of town then what? Mrs. Carpinone said if they left Londonderry she would not need two classrooms and she would give back the classroom.

15 Mrs. Reilly asked what happens if 18 blossoms into 25 and Mrs. Carpinone said she would need a third classroom. Do we add another trailer? Mrs. Carpinone said there are additional requirements when we look for program approval from the Dept. of Ed for self-contained classrooms. So, for that population just moving them to a temporary trailer may not be an appropriate option. We are safe for the trailer for this year, but when we top the next threshold it is a different ballgame. Mrs. Carpinone
20 said of the FRIENDS population now, four are kindergarten age so will be going to first grade and bringing that number back down. Historically, we fill that number back up. Mrs. Reilly said whoever is in the building with LEEP is effected based on numbers. Mrs. Carpinone said yes the way LEEP has been growing. Mrs. Reilly saw this as a short term solution, but she wanted to see proposals to put LEEP in a different environment. She is not saying she wanted to see that, but the Board needs to know
25 all this information. The Board can’t function in six month increments, so she asked the administration to give some serious thought to giving scenarios.

Mrs. Hendricks said as this program continues to grow where do the regular ed kindergarten students go. Mr. Curro said the presentation provided two steps to the to the Board. One was for a decision tonight on the immediate need for Moose Hill which is the trailer and at the budget workshop
30 we will be presenting options for the space needs at Moose Hill for the next one to four years. We wanted to focus tonight on the immediate issue and give the administration time to layout the next options going forward.

Mr. Young said this motion means we are telling parents their four and five years old and maybe three year olds are going to be going outside the Moose Hill building to go to some space, exit the
35 building this winter, regardless of temperature, and he found that just as harmful as is increasing the class sizes.

Mr. Young made a motion that we expend a one-time rental fee not to exceed \$6500 for placement of an office trailer outside Moose Hill School from December, 2017 (setup) through July, 2018 (takedown). In addition, \$5000 to be expended for one-time set up costs not to be exceeded. The total is \$11,500. Ms. Ganem seconded the motion.
40

Mrs. Hendricks was uncomfortable to make a decision without complete information and she would have liked to see the RSA. She is also disappointed that we have spent more time talking about six students in the last few weeks than we spent talking about moving the library that effected the whole school. ***The motion passed by a vote of 5-0-0.***

45 At the November 21st meeting, Mr. Young would like to add to the agenda a review of RSA 186C and the state rules so that we can understand why New Hampshire law dictates this, but we will then be able to understand. Mrs. Hendricks mentioned if need be, she would like to get it to our attorney for perspective.

Mrs. Carpinone clarified that RSA 186C is fairly lengthy. She asked if he is gearing towards the class size section. He wanted to see the law that dictates the maximum number of students in a classroom section and to be able to review it and understand it. Mr. Lekas said he wanted included any relevant information pertaining to this class size law.

5 Mr. Young asked what the square footage is of the trailer. Mr. Zappala said he had his eye on 10 X 20 (2 units) so put together for 20 X 20 so 400 sq. feet. Those are now gone so we are looking now at an 8 X 40 trailer as the other one is gone. Both are ground level. No stairs.

7.2 Options for School District Offices - Scott Laliberte: For information purposes tonight is the overview of the issues at the District Office. We would like to solve this through the budget process. Mr. Zappala walked through the issues regarding the health of the employees. Mr. Zappala's background is HVAC. He has been working with HVACs in the school district through the 80's. The District Office is a sick building and it's a building that effects the health of the employees. He explained there are two types of sick building. One is with new construction where the materials cause a problem which is not the case here. The other type is caused by inadequate or HVAC systems and that is what we have. The building was built in 1981, and the funding for it speaking with Craig Young, former Business Administrator, was amended at the school district meeting. All decisions were made at that meeting. The funding was amended downwards. Value engineering followed and they found ways to cut costs and corners. We are now finding that you pay for mistakes later. You have to go back and do the job over. There were 14 employees back in the day. There was no IT department, no building and Grounds as all services were contracted out. It was built with electric heat and heat pumps. We can only provide a small fraction of fresh air and many times this results in drafts and cold spots in the building during heating season. The roof truss provide roof with the strength it needs and pushed it out to the side of the building. It restricts the working space on the ends. 15 years ago the building was converted from electric to gas and they couldn't get the units upstairs and had to take furnaces apart and reassemble in the attic. When the Town Hall was built, the building roofline was higher and the District Office had concerns about excessive snow loads. The truss system was modified and made a tight space even tighter to provide the strength needed and more equally distributed.

Carbon monoxide and carbon dioxide: We do not have a carbon monoxide problem, but we do have a carbon dioxide problem. When you are breathing in CO2 it does displace oxygen. There are guidelines for levels in buildings. Normal levels outdoors is in the 350-400 ppm (parts per million) normal acceptable levels in an occupied building are below 600 ppm. At levels of 600-1000 ppm, you get complaints of odors and stuffiness developing. Levels of 1000-2500ppm result in headaches and general drowsiness. Numerous adverse health effects occur at CO2 levels that exceed 2500ppm. We did testing in October, by the Lawson Group, they set up recorders and tested inside and outside and if you want good results you want to test in October. Relatively level temps, low humidity, low mold spore counts. Elevated levels were found in the building – nights and weekends were well below 600ppm but at 7:30/8:00AM after 90 minutes and the levels escalated to 1700-2000ppm. When windows open the levels go down.

We have popcorn type ceilings, but after 37 years they start to crumble and cause dust. They add to the irritants in the building and these are measured. Levels of these irritants are very high. In January, we did spot testing and it confirmed the CO2 levels and mold levels and irritant levels were even higher. The CO2 numbers indicate what is going on.

For years we have had concerns, but the health concerns surpass the space concerns. There are a lot of respiratory issues. In 2015/2016 nearly every employee was sick. Mr. Zappala shared with the Board that his wife works at the District Office and she was very sick last year. She works in the accounting area, where there are seven employees in a 400 square foot space. She has had chronic respiratory issues. On July 12th, she was hospitalized with a severe respiratory issues. She had emergency surgery two days later and spent 16 days in the hospital; 11 days in the ICU, four days on a ventilator and twice the condition was so grave they asked if they wanted a priest. She recovered, but

was out of work for three months and \$140,000 in medical bills. Increase claims mean increased premiums. A new District Office is not a new idea; it has been on our CIP for 12-13 years. The employee health is the big issue and not the space at this point. If this was a school, we would probably close it.

5 In 2004, when we had the mold issues at South School because of value engineering, within two weeks the School Board and community united. We committed to spending \$1.2 million to gut and rebuild and we had a special school meeting to appropriate the funds. He felt the District Office is worse than what we encountered at South School. This leads into the options.

10 Mr. Laliberte mentioned that the stage we are at is collecting different options. We are looking at onsite construction, conventional construction, modular construction and offsite space lease. They have taken a closer look at this the past few weeks. The short term lease is the more cost effective option in the short term. Mr. Laliberte is not comfortable approaching lessors in a serious way and asking for serious numbers if the Board is not interested in entertaining that option. Mr. Laliberte said we will present in a more formal presentation down the road. He wanted to make the Board aware of
15 the different options being researched.

Ms. Ganem asked what is the square footage being looked at. Mr. Laliberte said 10,000 square feet. Mr. Young mentioned there was a subcommittee and one of the conversations they had was he asked the architect to be an architect. He wanted him to explain how these two buildings (Town Hall and School Department) could be connected so we could use the core of this building in a new district
20 office if we were to demo what is there and rebuild a two story district office. He said he was told this is impossible. He challenged the architect and the reasoning was we were looking at \$4.2 million and this complete building was \$2.5 million (town building). His thought is that if we could connect the building we could utilize the bathrooms and elevators and the architect said we needed our own. Mr. Young would like to hear more on this.

25 Mr. Young asked if the District Office building is a clear span or a center load bearing wall. Mr. Zappala said originally it was a clear span, but the Town expansion changed that. Mr. Young said that from a renovation stand point that is an issue. Since we have load bearing walls now in the center then we have to deal with other options.

30 Mr. Young asked if we had a failed system and a sick building, then why five months ago did we make more bunkers with even more closed space. Mr. Laliberte said we created those extra offices because they house our special ed director and assistant and contain private files and information. They are the site of regular meetings with parents with sensitive matters and we needed additional private space for us to carry out that function.

35 Mr. Young would like to know more about: The onsite construction; where would we build it, details on how we could connect the two buildings and utilize the elevator and bathrooms. He would also like to add a request to know what the cost of renting a campus of trailers would be? Has anyone talked with the Town and have the Town Manager come in to talk to us about shared space and his feelings. He would like a detailed explanation of why we need 10,000-12,000 square feet for 24 people as he felt that is not the case. He would like to have detailed explanation why we need that much space.
40 He found the statement extremely frightful in that one year every employee had a respiratory infection or the flu. Mr. Zappala said yes they did.

Mrs. Hendricks asked about the off-site lease space and if we have some viable options? Mr. Curro said yes and they look manageable. Ms. Ganem asked commercial space realtors to contact Mr. Curro. Mr. Curro mentioned that we have one that has found us 2-3 buildings that would work. The
45 areas that are over by the Shaws – we have been told that they do not want a non-retail in that area. Our focus seems to be over near the airport where these two or three are located. Mrs. Soares asked how much traffic comes into the District Office. Mr. Laliberte said 50-100 people come into the offices every day.

Mrs. Reilly mentioned that we obviously have a short term solution due to the sense of urgency. Her question is in the lease space option what would be the timing and budget? Mr. Curro said the one space that most of us are leaning towards suits our needs and it is a first floor wide open space and the owner built the building and occupies the second floor. He is actively marketing it, but we can't wait and go back to him in March, April or May. The space has suitable parking. Mrs. Reilly asked if it has more curb appeal and Mr. Curro said yes. Mrs. Reilly mentioned we are competing for market shares in the surrounding towns. This school district is in direct competition with these towns. She felt that shiny and new get people excited. She felt curb appeal can't hurt us, but it is worthy of considering lower cost options. For a short term, immediate solution should we be interested in pursuing the off-site leasing scenario with the understanding that we also have some longer term things in mind. Mrs. Reilly asked about the potential for on-site construction. She wanted to make sure if we vacate this spot that it does not go away for something else. She asked if we could use the space for storage. She would like on site construction to be a viable option and work out with the Town a right of first refusal – she would strongly encourage that.

Mr. Zappala mentioned that they did look into modular construction for the District Office. That was the purchase of trailers. For leasing, once you are beyond three years in a lease you pay for them.

Mr. Laliberte said he is looking for a consensus as a Board that leasing would be considered as an option. Mrs. Reilly said the Board is comfortable looking at a 1-3-year lease max not necessarily locked in. If possible, with a one year with renewal option. They need to know if the dollar per square foot is with basic fit up and what would be the additional fit up costs.

Mr. Young is not comfortable until he gets answers on why 24 people need 10,000-12,000 square feet. He is not comfortable until someone presents to him how we can use this building to connect to the Town building. He needed the details on how we would set up a campus of rental trailers based on the fact we are putting our children in a trailer at Moose Hill and the costs associated with that. He would like to have conversations about all of this and therefore, cannot give his consensus until these discussions are had.

Mr. Lekas said he is comfortable with the administration looking at all the options. Mr. Laliberte said we are continuing to research all these other options and will bring forth information as we receive it.

Mrs. Reilly is willing to go forward. She mentioned we haven't given a whole lot of thought to these modular possibilities. She would like to have more numbers on the modular rentals vs an office space lease. Mr. Lekas told Mr. Laliberte that he can continue to look at all the options.

Kathy Wagner, former Town Councilor in 2006. At that time, we were going to consolidate everything and look at this building because it already had an elevator and punching out to a second floor. She believed they should have put the District Office up at the same time as the Town. She believed the price was \$750,000 at the time. She thought the cheapest option would be to take down the District Office and build onto this building.

Mrs. Reilly asked if we were to consider an addition do we ever do RFPs where we solicit bids. Mr. Laliberte said we reached out to the second architect because he was not comfortable with the initial proposal. He felt a little bit of competition might yield a better result.

Mr. Lekas asked if we went with the modular where would it go. Mr. Zappala said we looked at the High School and Middle School campuses. The tricky part is traffic flow and the busses and logistics would need to be worked out.

7.3 October Enrollment Report - Scott Laliberte: Mr. Laliberte mentioned there are 4350 students; 131 in LEEP. Flow continues in and out.

Mrs. Hendricks asked about North/South School. How are we feeling about North and South enrollments? Mr. Laliberte said we are watching both. The South School house turnover is still happening, but slowing down during this season. We are looking at North School for the functional capacity and North School is pretty full. We are trying to balance out students and we haven't seen a

November 14, 2017

big enrollment bump from Wallace Farms in the north part of town. However, the second phase is coming on.

Mrs. Reilly mentioned at the Planning Board meeting the other night, in Phase 1 we were pretty dead on with the numbers from Wallace Farms. We are hoping the trend continues and only time will tell.

Mr. Young would like the numbers for Wallace Farms and the development on Stonehenge Road.

8. Non-Public Session: Non-Public Session requested under RSA 91-A:3, Section II (b) and (c). Please see attached Confidential Memorandum. Mrs. Hendricks made a motion to go into Non-Public Session requested under RSA 91-A:3, Section II (b) and (c). Ms. Ganem seconded the motion. The motion passed by a roll call vote.

9. Adjournment

The meeting adjourned at 8:52PM.

Respectfully submitted,

Lisa Muse
School Board Secretary